



Name: Cllr Simon Budd

Date: 17/08/2026

Signed: Original Signed

Minutes of the Planning Committee

Held in the Council Chamber, Emersons Green Town Council

3rd of August 2026

Present: Councillors Simon Budd (Chair), Tracy Cannard, Graham Hutter and Tina Potter

In attendance: Joanne Bryant (Town Clerk)

Apologies: Cllr Colin Hunt (Deputy Chair)

Absent: Cllrs Rachael Hunt and Eli Akatwijuka

The meeting began at 10:30hrs. All resolutions were assed with a majority vote, by a show of hands, unless otherwise indicated.

INTRODUCTION

Welcome and Introductions.

The chair of the meeting welcomed all attendees and described the emergency procedures.

PL_2026.068 Declaration of Interest – Localism Act 2011.
No declarations made.

PL_2026.069 Public Participation.
No members of the public were in attendance..

COUNCIL ADMINISTRATION

PL_2026.070 Minutes.

Resolved: That the *Minutes of the Planning Committee Meeting on the 20th of July 2026*, copies having been circulated, were approved as a correct record, and signed by the Chair.

PL_2026.071 Outstanding items.
No outstanding items.

PL_2026.072 Planning and Licensing Applications.

Resolved: Comments of Schedule of Planning and Licensing Applications submitted at per Appendix A.

PL_2026.073 Planning Decisions.

Schedule of Planning Application Decisions at Appendix B was noted.

COMMUNICATIONS

PL_2026.074 Correspondence.

The Committee noted correspondence received, copies having been circulated, with a response to be considered for Local Government (Miscellaneous Provisions) Act 1982 formal consultation on South Gloucestershire Council's draft Street Trading Policy and Application Guideline at a future meeting.

PL_2026.075 Next Meeting.

To note the next meeting of the Planning Committee is currently scheduled for:

Monday 17th of August 2026 at 1030hrs in Emersons Green Town Council Chambers.

The meeting closed at 10:50hrs

At the discretion of the Chair, Councillors were invited to make Parish announcements and take part in a general discussion after the meeting.

Appendix A

Schedule of Planning & Licensing Applications.

Items considered at the meeting on the 3rd of August 2026:

DATE	REF NO	LOCATION	PROPOSAL	EGTC COMMENTS
13/07/2026	P26/01608/HH	76 Westbourne Road Downend South Gloucestershire BS16 6RH	Demolition of existing garage. Erection of two storey side and single storey rear extension to form additional living accommodation. Erection of front porch.	No objection.
01/07/2026	P26/01489/HH	Fairview Emersons Green Lane South Emersons Green South Gloucestershire BS16 7QL	Raising of roof line to accommodate building regulation requirements (Retrospective)	No objection.
16/07/2026	P26/01604/HH	2 Primrose Road Emersons Green South Gloucestershire BS16 7HR	Conversion of garage into additional living accommodation.	No objection subject to adequate parking provision.

Appendix B

Schedule of Planning Application Decisions.

Items noted at the meeting on the 3rd of August 2026:

DATE	REF NO	LOCATION	PROPOSAL	EGTC COMMENTS	PLANNING DECISION
06/05/2026	P26/01055/TRE	49 Bissex Mead Emersons Green South Gloucestershire BS16 7DY	Works to remove lower branches of 1no Norway Spruce and 1no Scots Pine Tree. Covered By Tree Preservation Order KTPO 03/91 dated 29th July 1991.	No Objection, subject to the approval of the Sth Glos Tree Officer.	Approve with Conditions.
30/06/2026	P26/01471/HH	142 Bye Mead Emersons Green South Gloucestershire BS16 7DQ	Conversion of existing garage to form additional living accommodation.	No Objection.	Approve with Conditions.