

Minutes of the Finance & Partnership Committee

held in the Council Chamber, Emersons Green Town Council,

1800hrs on Thursday 2nd July 2026.

Present: Cllrs Andy Cowie (Chair), James Hunt, Catherine Lombardo, Tina Potter, and Graham Hutter.

In attendance: Jane Wray (Deputy Clerk & RFO) and Cllr Bobbie Sunderland.

Apologies: Cllrs Abi Cohen, and Colin Hunt.

The meeting began at 1800hrs. All resolutions were passed with a majority vote, by a show of hands, unless otherwise stated.

Welcome and Introductions.

Cllr Andy Cowie (Chair) welcomed everyone present at the meeting and explained the emergency procedures.

FPC_2026.046 Declaration of Interest – Localism Act 2011.

No Declarations were made.

FPC_2026.047 Public Participation.

No members of the public were present.

FPC_2026.048 Minutes.

Resolved: The *Minutes of the Finance & Partnership Committee meeting held on the 18th of June 2026*, copies having been circulated, were approved as true and accurate records, and signed by the Chair of this meeting.

FPC_2026.049 Outstanding items.

No outstanding items.

GRANT & COMMISSIONING APPLICATIONS

FPC_2026.050 Grants.

Resolved:

- a. That the grant application from Green Community Travel for £240.00, to purchase mobile solar lights to provide improved lighting for their yard was approved. It is noted that one Councillor voted against this application.
- b. That the request from Lyde Green CA for £1727.16 utilising the Strategic Partnership Funding Facility to support a Community Wellbeing Group, was approved.

- c. That the request from Lyde Green CA for £1500.00 utilising the Strategic Partnership Funding Facility to support a Cookstars Bristol North summer holiday cooking workshops, inclusive of a session aimed at children who require the support of a parent or carer, was approved. One Councillor voted against this request.

FPC_2026.051 To adopt (or ratify) the following updated documents and policies:

- Resolved:**
- a. Emersons Green Town Council Co-Option Policy be deferred to the next meeting in August following revision.
 - b. Emersons Green Town Council Social Media, IT & Cyber Security Policy was approved.
 - c. Emersons Green Town Council Working Hours Policy be deferred to the next meeting in August following revision.
 - d. Following a presentation from the chair of the Climate & Nature Working Group regarding their structure and recruitment model, it was agreed that the Community Cohesion Working Group will schedule its first meeting with members Cllr James Hunt leading, with Cllr Catherine Lombardo attending, date to be confirmed.

FINANCE

FPC_2026.052 Bank Reconciliations.

The bank reconciliations and accompanying documents for May 2026, copies having been circulated, were reviewed, and signed by the Chair of this meeting.

FPC_2026.053 Monthly Transactions & Investments.

Resolved: The monthly payment list and accompanying invoices for July 2026, copies having been circulated, were approved and signed by the Chair of the meeting for a total amount of £45,792.38.

FPC_2026.054 Budget Monitoring.

Income, expenditure, and earmarked reserves, Reserve Funding Facility Balances were reviewed and noted.

FPC_2026.055 Flag Pole

Resolved: To be discussed at the August meeting. It is noted that one Councillor abstained from this vote.

FPC_2026.056 Council Storage Facility

Resolved: That the terms of the proposed agreement relating to the provision and use of two storage facilities (each 20ft by 8ft) at a costs of £320.00 per month to support the growing needs of the organisation and devolving services were approved.

CORRESPONDENCE

FPC_2026.057 Correspondence.

Official correspondence to the Council noted, copies having been circulated and reviewed.

STRATEGY

FPC_2026.0584 Forward Plan.

The Deputy Clerk gave an update on upcoming agenda items and projects.

DATES & TIMINGS

FPC_2026.059 Next Meeting.

To note the next Finance & Partnership Committee meeting date is scheduled for: -

Thursday, 6th August 2026 at 1800hrs in the Emersons Green Town Council Chambers.

The meeting closed at 1858 hrs.