EMERSONS GREEN
TOWN COUNCIL

Name

Date:

Signed:

**Minutes of the Finance & Partnership Committee**

**held in the Council Chamber, Emersons Green Town Council,**

**1800hrs on Thursday 6th August 2026.**

**Present:** Cllrs Andy Cowie (Chair), James Hunt, Catherine Lombardo, Colin Hunt, Abi Cohen, and Graham Hutter.

**In attendance:** Jane Wray (Deputy Clerk & RFO) and Jo Bryant (Town Clerk).

**Apologies**: Cllr Tina Potter.

The meeting began at 1800hrs. All resolutions were passed with a majority vote, by a show of hands, unless otherwise stated.

**Welcome and Introductions.**
Cllr Andy Cowie (Chair) welcomed everyone present at the meeting, introductions were made and the emergency procedures explained.

**FPC_2026.060 Declaration of Interest – Localism Act 2011.**
No Declarations were made.

**FPC_2026.061 Public Participation.**
One member of the public was present for agenda item FPC_2026.065b.

**FPC_2026.062 Minutes.**
**Resolved:** The *Minutes of the Finance & Partnership Committee meeting held on the 2nd of July 2026*, copies having been circulated, were approved following agreed amendments, as a true and accurate records, and signed by the Chair of this meeting.

**FPC_2026.063 Outstanding items.**
The Deputy Clerk reported that she had spoken to the manager of Green Community Travel and provided the committee's feedback.

**COMMUNITY FUNDING, CONTRACTS AND PARTNERSHIPS**

**FPC_2026.064 Youth Provision Tender – October 2026 onwards**
**Resolved:** That any consideration, discussion, negotiation or approval of the financial aspects of the future supplementary youth provision delivery, including pricing, funding commitments, budget allocations, and commercial evaluations, shall be deferred until after the formal closing date of the procurement process, in order to preserve the integrity, fairness and compliance of the tender process.

## GRANT & COMMISSIONING APPLICATIONS

**FPC_2026.065 Grants.**

**Resolved:** To approve the following grants, applications having been circulated:

a. That the grant application from Pomphrey Hill for £1,800.00 towards a new Community Hatch Café at their sports ground was approved.
b. That, following a presentation made by a member of the public at the invitation of the Chair, the grant application from Carsons & Mangotsfield CC for an amended total of £2,500.00 for Winter Walking Cricket, Women's indoor cricket and equipment was approved.
c. That the grant application from CRuNCH for £3,000.00 to deliver Cook5 programme at Mangotsfield Secondary School was approved.

**FPC_2026.066 Strategic Partnership Funding Facilities.**

**Resolved:** That the request from EGVH for £1,804.90 utilising the Strategic Partnership Funding Facility to support a Community Christmas Panto was approved.

**FPC_2026.067 Council Office Waste and Recycling Services.**

**Resolved:** To accept and agree the Waste and Recycling Service Arrangements for the Council Office:

a. GENeco – Food waste – Monthly collections at £10.50 + vat per month.
b. ETM – mixed recycling and general waste collection with an annual collection cost of up to £400.00 + vat.

## FINANCE

**FPC_2026.068 Bank Reconciliations**.

The bank reconciliations and accompanying documents for June 2026, copies having been circulated, were reviewed, and signed by the Chair of this meeting.

**FPC_2026.069 Monthly Transactions & Investments**.

**Resolved:** The monthly payment list and accompanying invoices for August 2026, copies having been circulated, were approved and signed by the Chair of the meeting for a total amount of £66,101.65.

**FPC_2026.070 Budget Monitoring.**

Income, expenditure, and earmarked reserves, Reserve Funding Facility Balances were reviewed and noted.

**FPC_2026.071 Service Charging Policy.**

**Resolved:** That the new EGTC Cost Recovery and Charging Policy, setting out the principles and methodology for cost recovery and the application of charges in relation to the EGTC's sharing or provision of services to third parties, as amended, be approved.

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## CORRESPONDENCE

**FPC_2026.072 Correspondence.**

Official correspondence to the Council noted, copies having been circulated and reviewed.

## STRATEGY

**FPC_2026.073 Forward Plan.**

The Deputy Clerk gave an update on upcoming agenda items and projects.

## DATES & TIMINGS

**FPC_2026.074 Next Meeting.**

To note the next Finance & Partnership Committee meeting date is scheduled for: -

**Thursday, 3rd September 2026 at 1800hrs in the Emersons Green Town Council Chambers.**

**The meeting closed at 1900 hrs.**

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