

Name:

Date:

Signed:

Minutes of the Youth Work Committee

held in the Council Chamber, Emersons Green Town Council,

18:00hrs on Thursday 16th July 2026

Present: Councillors Abi Cohen (Chair), Lynne Paraskeva, Tina Potter, James Hunt, Daryl Hemborough.

In attendance: Shea Stew (Youth Liaison Officer)

Apologies: Simon Budd.

Public: No members of the Public Present.

Notes: The meeting began at 18:00hrs. All resolutions were passed with a majority vote, by a show of hands, unless otherwise stated.

Welcome and Introductions.

Cllr Abi Cohen (Chair) welcomed everyone present at the meeting and explained the emergency procedures and the process of this meeting.

YWC_2026.010 Declaration of Interest – Localism Act 2011.
No interests were declared.

YWC_2026.011 Public Participation.
No members of the Public were present.

YWC_2026.012 Minutes.
Resolved To approve the Minutes from the Youth Work Committee 16th April 2026 as circulated, as a correct record, and signed by the Chair subject to the addition of the word 'need' at the end of Forward Planning- YWC_2026.008.

YWC_2026.013 Outstanding items.
The Youth Liaison Officer updated on any outstanding items.

- Holiday Provision – across the Parish. Details have been shared on socials and the website for residents to see.
- Holiday Gardening Summer Project – at Emersons Green Village Hall.
- Mangotsfield School Car Project – Starting September 2026.

YWC_2026.014 Correspondence.

The Youth Liaison Officer reported on correspondence received; copies having been circulated. This includes:

- Meetings with local Police teams.
- Anti-Social behaviour.
- Youth and Community survey.
- Work experience placements recently completed.

YWC_2026.015 CYN Contract Renewal

The Committee did not approve the proposal as presented. The Committee requested that the Clerk undertakes a compliant procurement process in accordance with the Council's Procurement Policy and relevant legislation and gathers further information to address the matters raised during the meeting. The outcome of the procurement process, together with the additional information, shall be reported to the appropriate committee for further scrutiny and consideration before any decision is made.

YWC_2026.016 To Note Reports from:

Committee Clerk provided a report on the recent team activities and young person engagement.

YWC_2026.017 Developing Community Engagement Events.

Deferred until September due to insufficient time.

YWC_2026.018 Forward Planning.

Deferred until September due to insufficient time.

The Committee further agreed that the date of the next meeting should be brought forward, where practicable, to enable timely consideration of the procurement outcome before any recommendation is made to Council.

DATES & TIMINGS

YWC_2026.019 Next Meeting.

To note the next meeting of the Youth Committee will be held on:

Thursday 17th of September 2026 at 18:00hrs in the Emersons Green Town Council Chamber.

The meeting closed at 19.01hrs.