



Name:

Date:

Signed:

Minutes of the Personnel Committee Meeting

Held in the Council Chamber, Emersons Green Town Council

Started at 10.50hrs on Monday 5th of January 2026

Present: Councillors Tina Potter (Chair), Graham Hutter, Colin Hunt, and Rachael Hunt

In attendance: Jane Wray (Deputy Clerk and RFO)

Welcome and Introductions.

The Chair welcomed everyone present and explained emergency procedures. The meeting started at 10.50hrs.

PER_2025.099 Declaration of Interests under the Localism Act 2011.

No declarations of interest were made.

PER_2025.100 Minutes.

Resolved That the *Minutes of the Personnel Committee meeting held on 24th of November 2025*, copies having been circulated, were approved as a correct record, and signed by the Chair.

PER_2025.101 EXCLUSION OF PRESS AND PUBLIC.

Resolved To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

PER_2025.102 Appointment of a Lead Youth Worker

Resolved The appointment of Troy Thomas to the role of Lead Youth Worker (Driver), effective from 13th of January 2026.

PER_2025.103 Dates and Timings.

No date has been set for the next meeting.

The Chair concluded the formal business of the meeting at 11.05hrs.