

**Minutes of the Open Spaces Committee**  
**held in the Council Chamber, Emersons Green Town Council,**  
**19:00hrs on Thursday 2nd of October 2025.**

**Present:** Councillors Bobbie Sunderland, Kelly Allen, Daryl Hembrough and Simon Budd.

**Absent:** Councillors Eli Akatwijuka and Lynne Paraskeva.

**In attendance:** Committee Clerk, Paul Kearsley.

**Apologies:** Councillors Abi Cohen and Andrej Turk.

**Public:** None.

**Notes:** The meeting began at 19:00hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

**OS\_2025.048 Welcome and Introductions.**

**Minutes:** Cllr Bobbie Sunderland welcomed everyone present at the meeting and explained the emergency procedures.

**OS\_2025.049 Declaration of Interest – Localism Act 2011.**

**Minutes:** Cllr Bobbie Sunderland reminded members of the requirement to declare an interest.

**OS\_2025.050 Public Participation.**

**Minutes:** No members of the public were present.

**OS\_2025.051 Minutes.**

**Resolved:** The *Minutes of the Open Spaces Committee meeting on 4th of September 2025*, copies having been circulated, were approved as a correct record and signed by the Chair.

#### **OS\_2025.052 Outstanding items.**

At the invitation of the Chair, the Committee Clerk circulated a summary of the work undertaken as a result of the resolutions and action points from the previous meetings.

#### **OS\_2025.053 Correspondence.**

Correspondence and responses were noted by the Committee. It was agreed that the correspondence regarding speeding along Emersons Green Lane should be brought as an agenda item to a subsequent meeting.

#### **OS\_2025.054 Allotment Management Process.**

A brief discussion took place regarding the Allotment Tenancy Agreement, Cultivation Advisory Note and the Enforcement Process.

**Resolved:** The Open Spaces Committee approves the updated Allotment Tenancy Agreement and Cultivation Advisory Note, incorporating the revisions as discussed. It was agreed that no amendments were to be made to the current Enforcement Process.

#### **OS\_2025.055 Rodway Common Wall.**

A brief discussion took place regarding research into the Gabion baskets and alternative options to protect the vandalised wall.

**Resolved:** The Open Spaces Committee delegates authority to the Committee Clerk to conduct further research into ivy screening to cover the vandalised sections and to explore the feasibility of incorporating a bench.

#### **OS\_2025.056 Local Climate and Nature Action Plan. (LCNAP)**

It was agreed that the review of the LCNAP be deferred to a future meeting to allow consideration by a greater number of Councillors.

#### **OS\_2025.057 Parish Memorial Space.**

A brief discussion was had regarding the current designs.

**Resolved:** The Open Spaces Committee requests that further research is undertaken, to obtain quotations from specific open space designers, addressing considerations not currently covered.

## **OS\_2025.058 Dates and timings.**

Cllr Bobbie Sunderland announced that the next meeting of the Open Spaces Committee was scheduled to take place:

On **6th of November 2025** at 19:00hrs in the Emersons Green Town Council Chamber.

Cllr Bobbie Sunderland concluded the formal business of the meeting at 20:03hrs, and announced that an informal 'roundtable' discussion would take place afterward.