



Name: Cllr Abi Cohen  
(Chair)

Date: 19<sup>th</sup> of June 2025

Signed: Original Signed

### **Minutes of the Youth Work Committee**

**held in the Council Chamber, Emersons Green Town Council,**

**18:00hrs on Thursday 14<sup>th</sup> of May 2025.**

**Present:** Councillors James Hunt, Abi Cohen, Simon Budd, Andrej Turk, Lynne Paraskeva, and Tina Potter.

**In attendance:** Jo Bryant (Town Clerk), Shea Stew (Youth Liaison Officer), and Jane Wray (Deputy Clerk & RFO).

**Public:** None.

**Notes:** The meeting began at 18:00hrs. All resolutions were passed with a majority vote, by a show of hands, unless otherwise stated.

The Town Clerk welcomed everyone present at the meeting and explained the emergency procedures and the process of this meeting.

**YWC\_2025.001 Election of Chairman.**

**Resolved:** Cllr Abi Cohen appointed to be the Chairman.

**YWC\_2025.002 Election of Deputy Chair.**

**Resolved:** Cllr Lynne Paraskeva appointed to be the Deputy Chair.

**YWC\_2025.003 Welcome and Introductions**

The Youth Liaison Officer was introduced to all Councillors present.

**YWC\_2025.004 Declaration of Interest – Localism Act 2011.**

No interests were declared.

**YWC\_2025.005 Public Participation.**

No members of the public were present.

**YWC\_2025.006 Terms of Reference.**

**Resolved:** The Terms of Reference were adopted.

**YWC\_2025.007 Developing Youth Provision Strategy.**

**Resolved:** Blueprint drawings and design specification for a youth mobile unit to be obtained from Masters Promotional Vehicles (MastersPV) to the value of £1,200.00 plus VAT.

**YWC\_2025.008    Software Package for Youth Engagement Programme Management.**  
**Resolved:**    The Views Premium software package (including installation and training) be purchased at a cost of £2,560.00 plus VAT.

### **DATES & TIMINGS**

**YWC\_2025.009    Next Meeting.**

- To note the next meeting of the Youth Committee will be on:  
**Thursday 19<sup>th</sup> of June 2025 at 18:00hrs in the Emersons Green Town Council Chamber.**

**The meeting closed at 18:50hrs.**