

**Minutes of the Youth Work Committee**

**held in the Council Chamber, Emersons Green Town Council,**

**18:00hrs on Thursday 14<sup>th</sup> of May 2025.**

- Present:** Councillors James Hunt, Abi Cohen, Simon Budd, Andrej Turk, Lynne Paraskeva, and Tina Potter.
- In attendance:** Jo Bryant (Town Clerk), Shea Stew (Youth Liaison Officer), and Jane Wray (Deputy Clerk & RFO).
- Public:** None.
- Notes:** The meeting began at 18:00hrs. All resolutions were passed with a majority vote, by a show of hands, unless otherwise stated.
- The Town Clerk welcomed everyone present at the meeting and explained the emergency procedures and the process of this meeting.
- YWC\_2025.001 Election of Chairman.**  
**Resolved:** Cllr Abi Cohen appointed to be the Chairman.
- YWC\_2025.002 Election of Deputy Chair.**  
**Resolved:** Cllr Lynne Paraskeva appointed to be the Deputy Chair.
- YWC\_2025.003 Welcome and Introductions**  
The Youth Liaison Officer was introduced to all Councillors present.
- YWC\_2025.004 Declaration of Interest – Localism Act 2011.**  
No interests were declared.
- YWC\_2025.005 Public Participation.**  
No members of the public were present.
- YWC\_2025.006 Terms of Reference.**  
**Resolved:** The Terms of Reference were adopted.
- YWC\_2025.007 Developing Youth Provision Strategy.**  
**Resolved:** Blueprint drawings and design specification for a youth mobile unit to be obtained from Masters Promotional Vehicles (MastersPV) to the value of £1,200.00 plus VAT.

**YWC\_2025.008    Software Package for Youth Engagement Programme Management.**  
**Resolved:**    The Views Premium software package (including installation and training) be purchased at a cost of £2,560.00 plus VAT.

### **DATES & TIMINGS**

**YWC\_2025.009    Next Meeting.**

- To note the next meeting of the Youth Committee will be on:  
**Thursday 19<sup>th</sup> of June 2025 at 18:00hrs in the Emersons Green Town Council Chamber.**

**The meeting closed at 18:50hrs.**

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