



Name: Cllr Simon Budd

Date: 3rd March 2025

Signed: Original Signed

Minutes of the Planning Committee

Held in the Council Chamber, Emersons Green Town Council

17th of February 2025

- Present: Councillors Graham Hutter, Rosemary Shakespeare, and Tina Potter.
- In attendance: Joanne Bryant (Town Clerk), and Jane Wray (Deputy Clerk and RFO).
- Apologies: Cllr's Simon Budd, and Rachael Hunt.
- Absent: Cllr's Colin Hunt and Eli Akatwijuka.
- Notes: The meeting began at 1030hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

INTRODUCTION

PL_2024.167 Welcome and Introductions.

The Chair welcomed everyone present at the meeting and explained the emergency procedures.

PL_2024.168 Declaration of Interest – Localism Act 2011.

No interests were declared.

PL_2024.169 Public Participation.

No members of the public were in attendance.

COUNCIL ADMINISTRATION

PL_2024.170 Minutes.

Resolved: That the *Minutes of the Planning Committee Meeting on the 3rd of February 2025*, copies having been circulated, were approved as a correct record, and signed by the Chair.

PL_2024.171 Outstanding items.

None.

PL_2024.172 Planning and Licensing Applications.

Resolved: Comments of *Schedule of Planning and Licensing Applications* submitted as per Appendix A.

PL_2024.173 Pucklechurch Neighbourhood Plan.

Resolved: This will be deferred and re-read in 2 weeks – Monday 3rd of March 2025.

PL_2024.174 Planning Decisions.

Schedule of Planning Application Decisions at Appendix B was noted.

COMMUNICATIONS

PL_2024.175 Correspondence.

No correspondence to note.

PL_2024.176 Next Meeting.

Noted that the next meeting of the Planning Committee is currently scheduled for:

Monday 3rd of March 2025 at 1030hrs in Emersons Green Town Council Chambers.

The meeting closed at 10:39am.

At the discretion of the Chair, Councillors may be invited to make Parish announcements and take part in a general discussion after the meeting.

Schedule of Planning & Licensing Applications.

Items considered at the meeting on the 17th of February 2025:

DATE	REF NO	LOCATION	PROPOSAL	EGTC COMMENTS
31/01/2025	P25/00265/TRE	Rear Of 53 Meadgate Emersons Green South Gloucestershire BS16 7BB	Works to 1no. Quercus robur to crown reduce lower northeast side of tree by 3m to allow 4m clearance from neighbouring buildings, leaving the height at 17m and radial spread of 14m covered by TPO 0330 dated 22/01/2014	No Objections subject to the approval of the South Gloucestershire Tree Officer.

Schedule of Planning Application Decisions.

Items noted at the meeting on the 17th of February 2025:

DATE	REF NO	LOCATION	PROPOSAL	EGTC COMMENTS	PLANNING DECISION
10/12/2024	P24/02888/F	62 Leap Valley Crescent Downend South Gloucestershire BS16 6TN	Raising of roofline of existing dwelling to create first floor living accommodation and erection of single storey extension to existing detached garage.	No Objection.	Refusal.