

Minutes of the Personnel Committee Meeting
held in the Council Chamber, Emersons Green Town Council,
1100hrs on Monday 3rd of February 2025.

Present: Councillors Tina Potter, Graham Hutter, Colin Hunt

In attendance: Joanne Bryant, Town Clerk

Absent: Councillor Rachael Hunt

INTRODUCTION

PER_2025.062 Welcome and Introductions.

The Chair welcomed everyone present at the meeting and explained the emergency procedures.

PER_2025.063 Declaration of Interests under the Localism Act 2011.

The Chair reminded members of the requirement to declare an interest. No declarations of interest were declared.

PER_2025.064 Minutes.

Resolved: That the *Minutes of the Personnel Committee meeting held on 3rd of October 2024*, copies having been circulated, be approved as a correct record, and signed by the Chair.

PER_2025.065 EXCLUSION OF PRESS AND PUBLIC.

The Public and Press were excluded from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

PER_2025.066 Youth Liaison Officer Recruitment.

Chair invited Town Clerk, on behalf of the interview panel, to present feedback from recent interviews and assessments of candidates and recommendations.

Ratified: That the Personnel Committee agreed to offer the role of Youth Liaison Officer, Full Time, SCP 25, to the recommended candidate.

PER_2025.067 Dates and Timings.

No date has been set.

The Chair concluded the formal business of the meeting at 1120hrs and announced that an informal 'roundtable' discussion would take place afterward.