



Name: James Hunt (Mayor)
Date: 20th of February 2025
Signed: ORIGINALS SIGNED

Minutes of the Full Council Meeting

Held in the Council Chamber, Emersons Green Town Council,

19.00hrs on Thursday 16th of January 2025

Present: Cllrs James Hunt (Mayor), Bobbie Sunderland (Deputy Mayor), Simon Budd, Colin Hunt, Graham Hutter, Tina Potter, Lynne Paraskeva, Eli Akatwijuka, Rachael Hunt, Kelly Allen, and Andrej Turk, Rosemary Shakespeare and Abi Cohen

In attendance: Joanne Bryant, Town Clerk, and Jane Wray, Deputy Town Clerk.

Apologies: None

Public: No members of the public attended the meeting.

Notes: The meeting began at 1900hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

INTRODUCTION

FC_2024.129 Welcome and Introductions.

The Mayor welcomed everyone present, and the emergency procedures were explained.

FC_2024.130 Declaration of Interest – Localism Act 2011.

The Mayor reminded members of the requirements to declare an interest. No interests were disclosed.

FC_2024.131 Public Participation.

No members of the public were in attendance.

COUNCIL ADMINISTRATION

FC_2024.132 Minutes.

Resolved: The *Minutes of the Full Council meeting held on the 19th of December 2024*, copies having been circulated, were approved as a correct record, and signed by the Mayor.

FC_2024.133 Outstanding items.

No outstanding items reported.

INTEL & CURRENT AFFAIRS

- FC_2024.134 Crime Update.**
No crime report provided.

COMMUNICATIONS

- FC_2024.135 Correspondence.**
Official correspondence to the Council noted, copies having been circulated.

OPERATIONS

- FC_2024.136 To note any updates from Committees.**
At the invitation of the Mayor, Cllr Graham Hutter provided a verbal summary from the Finance & Partnership Committee, Cllr Simon Budd provided a verbal summary of the work of the Planning Committee, and Cllr Bobbie Sunderland provided a summary of the work of the Open Spaces Committee. Cllr Tina Potter also provided a report on the ongoing recruitment of a Youth Liaison Officer, undertaken on behalf of the Personnel Committee.
- FC_2024.137 To note any updates from Working Groups.**
Cllr Bobbie Sunderland provided a summary of the work of the Climate & Nature Group reminding everyone of the Sustainable Fashion Show that will be taking place on Sunday 26th January 2025, 12.30hrs-14.30hrs, at Emersons Green Village Hall. She also confirmed that that Terms of Reference for this working group have been updated.
- FC_2024.138 To note any reports from external bodies.**
The Clerk gave a verbal summary of the latest ALCA report, copies having been circulated.
- FC_2024.139 To consider Western Gateway - Draft Strategic Investment Plan Consultation**
Resolved: A response was considered and agreed focusing on policy aims including alignment of transport with housing and economic growth, enhancing user experience with safer, more accessible transport, and reducing environmental impact.
- FC_2024.140 To consider membership of Committees and Working Groups**
Resolved: Eli Akatwijuka appointed to Planning Committee
Resolved: Review of Policies and Procedures delegated to Finance & Partnership Committee. Terms of Reference to be amended accordingly.
Resolved: A Sustainable Transport Working Group to be created, with membership of Cllrs James Hunt (Mayor), Bobbie Sunderland (Deputy Mayor), Simon Budd, Colin Hunt, Lynne Paraskeva, Rachael Hunt, Kelly Allen, and Andrej Turk, Rosemary Shakespeare and Abi Cohen

Resolved: A Youth Working Group will be created with members appointed once recruitment of Youth Liaison Officer is complete.

POLICIES & PROCEDURES

FC_2024.141 To adopt the following new documents and policies:

- Resolved:**
- a. Maternity & Family Friendly Policy
 - b. Councillor and Staff Training and Development Policy
 - c. Staff Health & Safety Policy (including lone working & eye tests)

PLANNING & STRATEGY

FC_2024.142 Forward Plan.

Upcoming agenda items and projects noted.

FC_2024.143 To receive results of Rebranding Survey.

Results of the survey were discussed, having been circulated. This will be brought forward to a future meeting of the Town Council. The Youth Initiative will be branded and will inform future decisions.

DATES & TIMINGS

FC_2024.144 Next Meeting.

To note the next meeting of the Full Council is currently scheduled for:

Thursday 20th of February 2025 at 1900hrs in the Emersons Green Town Council Chambers.

The meeting was closed at 19.40hrs.

At the discretion of the Mayor, Councillors may be invited to make Parish announcements and take part in a general discussion after the meeting.