

### **Minutes of the Open Spaces Committee**

**held in the Council Chamber, Emersons Green Town Council,**

**19:00hrs on Tuesday 3rd of December 2024.**

**Present:** Councillors Bobbie Sunderland (Chair), Abi Cohen and Kelly Allen.

**Absent:** Councillor Rosemary Shakespeare.

**In attendance:** Committee Clerk, Paul Kearsley.

**Apologies:** Councillors Simon Budd.

**Public:** None.

**Notes:** The meeting began at 19:15hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

#### **OS\_2024.066 Welcome and Introductions.**

**Minutes:** Cllr Bobbie Sunderland welcomed everyone present at the meeting and explained the emergency procedures.

#### **OS\_2024.067 Declaration of Interest – Localism Act 2011.**

**Minutes:** Cllr Bobbie Sunderland reminded members of the requirement to declare an interest.

#### **OS\_2024.068 Public Participation.**

**Minutes:** No members of the public were present.

**OS\_2024.069 Minutes.**

**Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Kelly Allen, and resolved that:

**Resolved:** The *Minutes of the Open Spaces Committee meeting on 5th of November 2024*, copies having been circulated, be approved as a correct record and signed by the Chairman.

The minutes were signed at the meeting by Cllr Bobbie Sunderland.

**OS\_2024.070 Outstanding items.**

At the invitation of the Chair, the Committee Clerk circulated a summary of the work undertaken as a result of the resolutions and action points from the previous meetings.

**OS\_2024.071 Correspondence.**

Correspondence and responses were noted by the Committee.

**OS\_2024.072 Allotment English Oak – T57.**

The Committee reviewed the quote received for the Tree work proposed.

**Resolved:** The Open Spaces Committee delegates authority to the Committee Clerk to instruct the Tree surgeon to commence the application to complete work on the Oak Tree. Additionally, the Councillors would like to remind the resident that any future requests for tree work would be reviewed individually on their own merits and are subject to the Town Council's Tree and Hedge Policy.

**OS\_2024.073 Cynder Way Dog Bin.**

A brief discussion took place to evaluate the advantages and disadvantages of two potential solutions: increasing the frequency of bin emptying or installing a larger, dual-purpose bin.

**Resolved:** The Open Spaces Committee delegates authority to the Committee Clerk to add the additional empty of the bin to the current Localism contract.

**OS\_2024.074 Frequency of Meetings.**

A brief discussion was had regarding the frequency of meetings and the day of the week that meetings are held.

**Resolved:** The Open Spaces Committee will continue to meet monthly in 2025, beginning from February. The Committee Clerk to email all Committee members to determine the most suitable day for holding future meetings.

**OS\_2024.075 Rodway Common Circus.**

A brief discussion was had regarding holding a circus on the site at the end of March, and the weather patterns of recent years.

**Resolved:** The Open Spaces Committee approves the hosting of the Circus and will refer the matter to the Full Council for final approval.

**OS\_2024.076 Dates and timings.**

Cllr Bobbie Sunderland announced that the next meeting of the Open Spaces Committee was scheduled to take place:

**In February 2025 (exact date and time to be confirmed) in the Emersons Green Town Council Chamber.**

Cllr Bobbie Sunderland concluded the formal business of the meeting at 20:00hrs, and announced that an informal 'roundtable' discussion would take place afterward.