

Minutes of the Finance & Partnership Committee

held in the Council Chamber, Emersons Green Town Council,

1800hrs on Thursday 5th of December 2024.

Present: Councillors, Graham Hutter (Chair), Colin Hunt (Deputy Chair), James Hunt, Abi Cohen, and Tina Potter.

In attendance: Joanne Bryant (Town Clerk), and Jane Wray (Deputy Clerk & RFO).

Apologies: None.

Public: No members of the public were present.

Notes: The meeting began at 1800hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

FPC_2024.081 Welcome and Introductions.

The Chair welcomed everyone present at the meeting and explained the emergency procedures.

FPC_2024.082 Declaration of Interest – Localism Act 2011.

None declared.

FPC_2024.083 Public Participation.

No members of the public were present.

Minutes: 18.05pm Councillor Abi Cohen arrived.

FPC_2024.084 Minutes.

Resolved: The *Minutes of the Finance & Partnership Committee, held on the 7th of November 2024* copies having been circulated, be approved as a correct record, and signed by the Chair.

FPC_2024.085 Outstanding items.

At the invitation of the Chair, the RFO provided an update.

FPC_2024.086 Emersons Green Library Commissioning.

Resolved: The Finance Agreement for Emersons Green Library was approved with amendments and returned for signature to South Gloucestershire Council.

FPC_2024.087 Volunteers Thank you event.

Resolved: To hold a volunteer's thank you event in February 2025 with an agreed budget of £400.00.

FINANCE

FPC_2024.088 Bank Reconciliations.

The bank reconciliations for October 2024, copies having been circulated were reviewed and signed by the Chair.

FPC_2024.089 Monthly Transactions & Investments.

Resolved: The monthly payments list, copies having been circulated, were approved, and signed by the Chair.

FPC_2024.090 Budget Monitoring.

Income, expenditure, and earmarked reserves were reviewed.

Resolved: The third edition of the budget was reviewed with no proposed changes and is to be presented to the Full Council for final approval.

FPC_2024.091 Correspondence.

The articles from Lyde Green Community Centre and Inclusion Change at Work from Emersons Green Village Hall were reviewed.

FPC_2024.092 Next Meeting.

To note the next Finance & Partnership Committee meeting date is scheduled for: -

Thursday 9th of January 2025 at 1800hrs in the Emersons Green Town Council Chambers.