

Minutes of the Open Spaces Committee

held in the Council Chamber, Emersons Green Town Council,

19:00hrs on Tuesday 5th of November 2024.

Present: Councillors Bobbie Sunderland (Chair), Abi Cohen and Kelly Allen.

Absent: None.

In attendance: Committee Clerk, Paul Kearsley.

Apologies: Councillors Simon Budd, Graham Hutter and Rosemary Shakespeare.

Public: None.

Notes: The meeting began at 19:00hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

OS_2024.054 Welcome and Introductions.

Minutes: Cllr Bobbie Sunderland welcomed everyone present at the meeting and explained the emergency procedures.

OS_2024.055 Declaration of Interest – Localism Act 2011.

Minutes: Cllr Bobbie Sunderland reminded members of the requirement to declare an interest.

OS_2024.056 Public Participation.

Minutes: No members of the public were present.

OS_2024.057 Minutes.

Motion: It was moved by Cllr Bobbie Sunderland, supported by Cllr Kelly Allen, and resolved that:

Resolved: The *Minutes of the Open Spaces Committee meeting on 1st of October 2024*, copies having been circulated, be approved as a correct record and signed by the Chairman.

The minutes were signed at the meeting by Cllr Bobbie Sunderland.

OS_2024.058 Outstanding items.

At the invitation of the Chair, the Committee Clerk circulated a summary of the work undertaken as a result of the resolutions and action points from the previous meetings.

OS_2024.059 Correspondence.

Correspondence and responses were noted by the Committee.

OS_2024.060 Bollards.

The Committee reviewed the quotes received for the recycled plastic bollards and the installation quote.

Resolved: The Open Spaces Committee delegates authority to the Committee Clerk to purchase 45 bollards from Kedel and commission the installation of the 71 missing bollards.

OS_2024.061 Pendock Court.

A brief discussion was had regarding the Committee Clerk`s previous attempts to resolve the overgrown land.

Resolved: The Committee Clerk to send the letters to the three developers that are joint owners of the land.

OS_2024.062 Queen Elizabeth II Memorial Plaque

A brief discussion was had regarding the location of the Lime tree avenue and the size of the current stakes.

Resolved: Cllr Abi Cohen to look at costing larger stakes, the Open Spaces Committee delegates authority to the Committee Clerk to commission the larger stakes if they come within a budget of £300. The agreed location to be, facing South West on the right hand side of the avenue. Three metres from the first tree and evenly spaced between the tree and the path. <https://what3words.com/soda.tunnel.tent>

OS_2024.063 Allotment Management Policy.

A brief discussion was had regarding the latest updates to the Policy.

Resolved: The Open Spaces Committee adopts the Allotment Management Policy and the Committee Clerk to communicate the policy to all current tenants.

OS_2024.064 Bulb Planting

A brief discussion was had regarding the areas to be planted and the bulb selection.

Resolved: The Open Spaces Committee delegates authority to the Committee Clerk to support the South Gloucestershire Council, bulb planting initiative, to the requested value of £800.

OS_2024.065 Dates and timings.

Cllr Bobbie Sunderland announced that the next meeting of the Open Spaces Committee was scheduled to take place:

Tuesday the 3rd of December 2024 at 19:00hrs in the Emersons Green Town Council Chamber.

Cllr Bobbie Sunderland concluded the formal business of the meeting at 20:14hrs, and announced that an informal 'roundtable' discussion would take place afterward.