

Minutes of the Finance & Partnership Committee

held in the Council Chamber, Emersons Green Town Council,

1800hrs on Thursday 7th of November 2024.

Present: Councillors, Graham Hutter (Chair), Colin Hunt (Deputy Chair), James Hunt, Abi Cohen, and Tina Potter.

In attendance: Joanne Bryant (Town Clerk), Jane Wray (Deputy Clerk & RFO).

Apologies: None.

Public: Two members of the public were present.

Notes: The meeting began at 1800hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

FPC_2024.067 Welcome and Introductions.

The Chair welcomed everyone present at the meeting and explained the emergency procedures.

FPC_2024.068 Declaration of Interest – Localism Act 2011.

None declared.

FPC_2024.069 Public Participation.

Two members of the public were present.

FPC_2024.070 Minutes.

Resolved: The *Minutes of the Finance & Partnership Committee, held on the 3rd of October 2024* copies having been circulated, be approved as a correct record, and signed by the Chair.

FPC_2024.071 Outstanding items.

At the invitation of the Chair, the RFO provided an update.

FPC_2024.072 Grants

Resolved: 1. A grant application from Lyde Green Community Association for £1000.00 was approved.

FPC_2024.073 Commissioning Services.

Resolved:

1. The second phase draw down from Emersons Green Village Hall for the net value of £9544.51 was approved.
2. The total for integrating the website for Emersons Green Audio Tour is approved at £1170.50.
3. The Pigeon Liberation Charges for 2025/26 will remain unchanged.
4. The budget for the donation of planters to the nursey be set at £300.00.

FINANCE

FPC_2024.074 Community Caretaking.

Ratified: The purchase of a vehicle for the purpose of carrying out community caretaking responsibilities at a value of £4750.00 + Vat, was approved.

FPC_2024.075 Bank Reconciliations.

The bank reconciliations for September 2024, copies having been circulated were reviewed and signed by the Chair.

FPC_2024.076 Monthly Transactions & Investments.

Resolved: The monthly payments list, copies having been circulated, were approved, and signed by the Chair.

FPC_2024.077 Budget Monitoring.

Income, expenditure, and earmarked reserves were reviewed.

FPC_2024.078 2025/26 Budgets.

The second draft of the budget was reviewed.

FPC_2024.079 Correspondence.

The quarterly report from CYN and Emersons Green Library press release were reviewed.

FPC_2024.080 Next Meeting.

To note the next Finance & Partnership Committee meeting date is scheduled for: -

Thursday 5th of December 2024 at 1800hrs in the Emersons Green Town Council Chambers.

The meeting was closed at 18.56hrs.