

Minutes of the Open Spaces Committee

held in the Council Chamber, Emersons Green Town Council,

19:00hrs on Tuesday 1st of October 2024.

Present: Councillors Bobbie Sunderland (Chair), Simon Budd and Rosemary Shakespeare.

Absent: None.

In attendance: Committee Clerk, Paul Kearsley.

Apologies: Councillors Graham Hutter and Kelly Allen.

Public: None.

Notes: The meeting began at 19:00hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

OS_2024.041 Welcome and Introductions.

Minutes: Cllr Bobbie Sunderland welcomed everyone present at the meeting and explained the emergency procedures.

OS_2024.042 Declaration of Interest – Localism Act 2011.

Minutes: Cllr Bobbie Sunderland reminded members of the requirement to declare an interest.

OS_2024.043 Public Participation.

Minutes: No members of the public were present.

OS_2024.044 Minutes.

Motion: It was moved by Cllr Bobbie Sunderland, supported by Cllr Rosemary Shakespeare, and resolved that:

Resolved: The *Minutes of the Open Spaces Committee meeting on 30th of July 2024*, copies having been circulated, be approved as a correct record and signed by the Chairman.

The minutes were signed at the meeting by Cllr Bobbie Sunderland.

OS_2024.045 Outstanding items.

At the invitation of the Chair, the Committee Clerk circulated a summary of the work undertaken as a result of the resolutions and action points from the previous meetings.

OS_2024.046 Correspondence.

Correspondence and responses were noted by the Committee.

OS_2024.047 Queen Elizabeth II Memorial Plaque.

The Committee reviewed the quotes received for the completion of the Plaque.

Resolved: The Open Spaces Committee delegates authority to the Committee Clerk to commission the quote from Brunel Engraving.

OS_2024.048 Allotment Management Policy.

The Committee reviewed the draft policy and suggestions were made for alterations.

Resolved: The Committee Clerk to make the recommended amendments, and send a second draft via email to all Committee members, for further comments and suggestions to be made.

OS_2024.049 Allotment English Oak – T57

A brief discussion was had regarding the current Town Council's Tree and Hedge Policy and the reported issue with the tree.

Action: The Committee Clerk to investigate recommendations, pricing and permissions of work, and bring this back to a subsequent meeting.

OS_2024.050 Tree Survey Quotation.

A brief discussion was had regarding the quote, for the work recommended in the recent Tree survey.

Resolved: The Open Spaces Committee delegates authority to the Committee Clerk to commission the quote for the work involved.

OS_2024.051 Community award.

The Committee reviewed the different community awards available.

Resolved: The Committee Clerk to finalise prices for a crystal glass award with the inscription *Emersons Green Town Council. Community Award 2024*,(including the recipients names).

OS_2024.052 Lyde Green Allotments.

A brief discussion was had regarding the benefits to the community in having allotment plots in Lyde Green.

Action: That Committee Clerk to investigate if the current plots are managed, by whom and the locations. To bring back information to a subsequent meeting

OS_2024.053 Dates and timings.

Cllr Bobbie Sunderland announced that the next meeting of the Open Spaces Committee was scheduled to take place:

Tuesday the 5th of November 2024 at 19:00hrs in the Emersons Green Town Council Chamber.

Cllr Bobbie Sunderland concluded the formal business of the meeting at 20:42hrs, and announced that an informal 'roundtable' discussion would take place afterward.