

## **Minutes of the Finance & Partnership Committee**

**held in the Council Chamber, Emersons Green Town Council,**

**1800hrs on Thursday 3<sup>rd</sup> of October 2024.**

**Present:** Councillors, Graham Hutter (Chair), Colin Hunt (Deputy Chair), and Tina Potter

**In attendance:** Joanne Bryant (Town Clerk), Jane Wray (Deputy Clerk & RFO)

**Apologies:** Cllr James Hunt (Mayor).

**Public:** None.

**Notes:** The meeting began at 1800hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

### **FPC\_2024.053 Welcome and Introductions.**

The Chair welcomed everyone present at the meeting and explained the emergency procedures.

### **FPC\_2024.054 Declaration of Interest – Localism Act 2011.**

None declared.

### **FPC\_2024.055 Public Participation.**

None present.

### **FPC\_2024.056 Minutes.**

**Resolved:** The *Minutes of the Finance & Partnership Committee, held on the 5<sup>th</sup> of September 2024* copies having been circulated, be approved as a correct record, and signed by the Chair.

### **FPC\_2024.057 Outstanding items.**

At the invitation of the Chair, the RFO provided an update.

### **FPC\_2024.058 Grants**

#### **Resolved:**

1. A grant application from Marvel Explorer Scout Unit for £1500.00 was approved. One Councillor abstained.

**FPC\_2024.059 Commissioning Services.**

**Resolved:** To postpone a decision for Emersons Green Village Hall Autumn/Winter programme until a meeting with the Hall has been arranged.

**FINANCE**

**FPC\_2024.0060 External Audit.**

1. The External Auditors Report 2023-24, copies having been circulated, was reviewed.
2. The action plan to implement recommendations was reviewed.

**FPC\_2024.061 Bank Reconciliations.**

The bank reconciliations for September 2024, copies having been circulated, were reviewed.

**FPC\_2024.062 Monthly Payments & Investments.**

**Resolved:** The monthly payments list, copies having been circulated, were approved, and signed by the Chair.

**FPC\_2024.063 Budget Monitoring.**

Income, expenditure, and earmarked reserves were reviewed

**FPC\_2024.064 2025/26 Budgets.**

The first draft of the budget was reviewed.

**FPC\_2024.065 Correspondence.**

Thanks from St Peters Hospice and The West of England MS Centre (Brightwell Group) for their grants were received.

**FPC\_2024.066 Next Meeting.**

To note the next Finance & Partnership Committee meeting date is scheduled for: -

**Thursday 7<sup>th</sup> of November 2024 at 1800hrs in the Emersons Green Town Council Chambers.**

**The meeting was closed at 1843hrs.**