



Name: Cllr James Hunt (Mayor)

Date: 19th of September 2024

Signed: ORIGINAL SIGNED

Minutes of the Full Council Meeting

held in the Council Chamber, Emersons Green Town Council,

1900hrs on Thursday 18th of July 2024.

Present: Cllrs James Hunt (Mayor), Colin Hunt, Graham Hutter, Tina Potter, Rachael Hunt, and Simon Budd.

In attendance: Joanne Bryant, Town Clerk.

Apologies: Councillors Bobbie Sunderland (Deputy Mayor) and Kelly Allen.

Public: One member of the public attended the meeting.

Notes: The meeting began at 1905hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

FC_2024.048 Welcome and Introductions.

Minutes: The Mayor welcomed everyone present and the emergency procedures were explained.

FC_2024.049 Declaration of Interest – Localism Act 2011.

Minutes: The Mayor reminded members of the requirement to declare an interest. No interests were disclosed.

FC_2024.050 Public Participation.

Minutes: The member of the public advised that she was applying for co-option and gave an overview of why she had applied.

COUNCIL ADMINISTRATION

FC_2024.051 Minutes.

Resolved: The *Minutes of the Full Council meeting held on the 20th of June 2024*, copies having been circulated, were approved as a correct record, and signed by the Mayor.

FC_2024.052 Outstanding items.

Minutes: The Clerk provided an update on the recruitment of an Assistant Clerk.

FC_2024.053 Applications for Co-option

Resolved: That Rosemary Shakespeare, Eli Akatwijuka, and Lynne Paraskeva be co-opted to Emersons Green Town Council. Rosemary Shakespeare signed an Office of Acceptance form. Eli Akatwijuka and Lynne Paraskeva will be invited to the offices to sign theirs.

INTEL & CURRENT AFFAIRS

FC_2024.054 Crime Update.

Minutes: The Council have not received a report from Avon and Somerset Police, but we have been informed of increased police presence in Lyde Green.

COMMUNICATIONS

FC_2024.055 Correspondence.

Minutes: Green Community Travel thanked Emersons Green Town Council for their recent grant award and would like to present at a future meeting about the impact this has made.

OPERATIONS

FC_2024.056 To note any updates from Committees.

Minutes: At the invitation of the Mayor, Cllr Graham Hutter provided a verbal summary from the Finance & Partnership Committee, then Cllr Simon Budd provided a verbal summary of the work of the Planning Committee.

FC_2024.057 To note any updates from Working Groups.

Minutes: No reports received.

FC_2024.058 To note any reports from external bodies.

Minutes: On behalf of South Gloucestershire Council, Cllr Rachael Hunt reported that the planning application P24/00395/HH has been called for consideration at Development Management Committee on 1st August 2024.

POLICIES & PROCEDURES

FC_2024.059 To ratify decisions taken by Finance & Partnership Committee

Resolved: Decision to adopt the following amended policies is ratified.

- Financial Regulations (new NALC version).
- Terms of Reference for Finance & Partnership Committee.

LEGAL

FC_2024.060 Dibden Lane Allotments

Resolved: New lease agreement signed 23rd May 2024. Associated plan to be signed by 2 members. Town Clerk to sign and submit Land Transfer document along with the completed lease agreement and associated plan. Land registry search to be completed to ensure registrations are complete and accurate.

PLANNING & STRATEGY

FC_2024.061 Forward Plan

Minutes: The Council received the circulated document *Forward Plan* and discussed its priorities.

DATES & TIMINGS

FC_2024.062 Next Meeting.

Minutes: Cllr James Hunt (Mayor) announced that the next meeting of the Full Council was scheduled to take place:

Thursday 19th of September 2024 at 1900hrs in the Emersons Green Town Council Chamber.

Cllr James Hunt (Mayor) concluded the formal business of the meeting at 1932 hrs and invited attendees to contribute to an informal 'roundtable' discussion afterward.