



Name: Cllr Graham Hutter
(Chair)

Date: 3rd of October 2024

Signed: Original Signed

Minutes of the Finance & Partnership Committee

held in the Council Chamber, Emersons Green Town Council,

1800hrs on Thursday 5th of September 2024.

Present: Councillors, Graham Hutter (Chair), Colin Hunt (Deputy Chair), and Tina Potter

In attendance: Joanne Bryant (Town Clerk)

Apologies: Cllr James Hunt (Mayor).

Public: One public member.

Notes: The meeting began at 1800hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

FPC_2024.042 Welcome and Introductions.

The Chair welcomed everyone present at the meeting and explained the emergency procedures.

FPC_2024.043 Declaration of Interest – Localism Act 2011.

None declared.

FPC_2024.044 Public Participation.

One member of the public was present to address the Council at the invitation of the Chair.

Item FPC_2024.047.2 was considered here following representation from the member of the public present.

FPC_2024.045 Minutes.

Resolved: The *Minutes of the Finance & Partnership Committee, held on the 1st of August 2024* copies having been circulated, be approved as a correct record, and signed by the Chair.

FPC_2024.046 Outstanding items.

At the invitation of the Chair, the RFO provided an update.

FPC_2024.047 Grants

Resolved:

1. A grant application from Lyde Green Community Association for £500.00 to contribute towards Halloween fun activities over 30th and 31st October was approved.
2. A grant application from Friends of Emersons Green Park for £500 to permanently install QR codes to tell the history of the earth in both words and music, was **approved**. (Considered at item FPC_2024.044)
3. A grant application from South Gloucestershire Armed Forces Day for £500 to support the annual event with championing the armed forces was approved.

FINANCE

FPC_2024.048 Bank Reconciliations.

The bank reconciliations for July 2024, copies having been circulated, were reviewed.

FPC_2024.049 Monthly Payments & Investments.

Resolved: The monthly payments list, copies having been circulated, was approved, and signed by the Chair.

FPC_2024.050 Budget Monitoring.

Income, expenditure, and earmarked reserves were reviewed.

FPC_2024.051 Correspondence.

Thanks from Paul's Place for their grant approved last month were received.

FPC_2024.052 Next Meeting.

The next Finance & Partnership Committee meeting date is scheduled for: -

Thursday 3rd of October 2024 at 1800hrs in the Emersons Green Town Council Chambers.

The meeting was closed at 1816hrs.