



Name: Cllr James Hunt (Mayor)

Date: 17th of October 2024

Signed: ORIGINAL SIGNED

Minutes of the Full Council Meeting

held in the Council Chamber, Emersons Green Town Council,

1900hrs on Thursday 19th of September 2024.

Present: Cllrs James Hunt (Mayor), Bobbie Sunderland (Deputy Mayor), Colin Hunt, Graham Hutter, Tina Potter, Rachael Hunt, Simon Budd, Rosemary Shakespeare, Lynne Paraskeva, and Eli Akatwijuka.

In attendance: Jane Wray, Deputy Town Clerk.

Apologies: Councillors Kelly Allen, and Rachael Hunt.

Public: Two members of the public attended the meeting.

Notes: The meeting began at 1900hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

FC_2024.063 Welcome and Introductions.

The Mayor welcomed everyone present and the emergency procedures were explained.

FC_2024.064 Declaration of Interest – Localism Act 2011.

The Mayor reminded members of the requirement to declare an interest. No interests were disclosed.

FC_2024.065 Public Participation.

At the invitation of the Mayor, Larry Harvey gave a presentation on his knife prevention and community support initiative. Questions were invited and answered.

At the invitation of the Mayor, Cathryn Lombardo, Chair of Trustees for EGVH introduced herself. Questions were invited but none were forthcoming.

COUNCIL ADMINISTRATION

FC_2024.066 Minutes.

Resolved: The *Minutes of the Full Council meeting held on the 19th of September 2024*, copies having been circulated, were approved as a correct record, and signed by the Mayor.

FC_2024.067 Outstanding items.

The Clerk reported receipt of External Audit Conclusions and reminded Councillors of the Planning Training date and location and also notes that Taylor Wimpey will be attending the Planning Committee on Monday 23rd of September.

FC_2024.068 Committee membership

Resolved: That Rosemary Shakespeare will join the Open Spaces and Planning Committees.

INTEL & CURRENT AFFAIRS

FC_2024.069 Crime Update.

The Council received a report from Avon and Somerset Police.

FC_2024.070 Mangotsfield Remembrance

Resolved: Councillor Simon Budd to purchase a wreath on behalf of Emersons Green Town Council.

COMMUNICATIONS

FC_2024.071 Correspondence.

Confirmation to EGVH that the Council supports the use of the Community Coffee Morning for MacMillan in September 2024.

OPERATIONS

FC_2024.072 To note any updates from Committees.

At the invitation of the Mayor, Cllr Graham Hutter provided a verbal summary from the Finance & Partnership Committee, and then Cllr Simon Budd provided a verbal summary of the work of the Planning Committee. No update from Cllr Bobbie Sunderland about Open Spacers as the meeting had been cancelled.

FC_2024.073 To note any updates from Working Groups.

At the invitation of the Mayor, Cllr Bobbie Sunderland provided a verbal summary from the Climate and Nature Group.

FC_2024.074 To note any reports from external bodies.

On behalf of Creative Youth Network, Jane Wray, Deputy Town Clerk provided a summary of their quarterly report, to the end of June 2024.

FC_2024.075 To appoint Councillors to Committee vacancies.

Resolved: That Rosemary Shakespeare will join the Open Spaces and Planning Committees.

POLICIES & PROCEDURES

- FC_2024.076** **To adopt the following new/updated documents and policies:**
Decision to defer the following policy until amendments have been made.
- a. Standing Orders.
- Resolved:** Decision to adopt the following policies, as circulated.
- b. Document Management Policy.
 - c. Data Retention Policy & Schedule.
 - d. Volunteering Policy.
 - e. Tree & Hedge Policy.
 - f. Staff Handbook.

PLANNING & STRATEGY

- FC_2024.077** **Forward Plan**
The Council received the circulated document *Forward Plan* and discussed its priorities.

DATES & TIMINGS

- FC_2024.078** **Next Meeting.**
Cllr James Hunt (Mayor) announced that the next meeting of the Full Council was scheduled to take place:

Thursday 17th of October 2024 at 1900hrs in the Emersons Green Town Council Chamber.

Cllr James Hunt (Mayor) concluded the formal business of the meeting at 1955 hrs and invited attendees to contribute to an informal 'roundtable' discussion afterward.