

## Minutes of the Finance & Partnership Committee

held in the Council Chamber, Emersons Green Town Council,

1800hrs on Thursday 1<sup>st</sup> of August 2024.

**Present:** Councillors, Graham Hutter (Chair), Colin Hunt (Deputy Chair), and James Hunt (Mayor).

**In attendance:** Joanne Bryant (Town Clerk), and Jane Wray (Deputy Town Clerk & RFO)

**Apologies:** Cllr Tina Potter.

**Public:** One public member.

**Notes:** The meeting began at 1800hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

### **FPC\_2024.030 Welcome and Introductions.**

The Chair welcomed everyone present at the meeting and explained the emergency procedures.

### **FPC\_2024.031 Declaration of Interest – Localism Act 2011.**

None declared.

### **FPC\_2024.032 Public Participation.**

One member of the public was present to address the Council at the invitation of the Chair.

### **FPC\_2024.033 Minutes.**

**Resolved:** The *Minutes of the Finance & Partnership Committee, held on the 8<sup>th</sup> of July 2024* copies having been circulated, be approved as a correct record, and signed by the Chair.

### **FPC\_2024.034 Outstanding items.**

At the invitation of the Chair, the RFO provided an update.

## **FPC\_2024.035 Grants**

1. To consider a grant application from Paul's Place for £650.00 to contribute towards a fund specifically for day trips and planned activities.

**Resolved:** That the Council approves the grant to Paul's Place for £650.00 to contribute towards a fund specifically for day trips and planned activities.

2. To consider a grant application from Emersons Green Village Hall to donate a pool table to the residents of Beaufort Court to improve their entertainment lounge and help prevent isolation for £850.00.

**Resolved:** That the Committee approves to donate a pool table to the value of £850.00 to Beaufort Court and delegates to the Town Clerk and RFO to agree the mechanism.

3. To consider the commissioning of services for "babies pre-schoolers and carers" at Emersons Green Library.

**Resolved:** That the Committee commissions the services of Emersons Green library as detailed above for 12 months at a cost of £5504.04.

4. Emersons Green Village Hall to commission the services of Future Bright from 23<sup>rd</sup> of August – 4<sup>th</sup> of October 2024 inclusive at a cost of £90.00 from the hall's earmarked support fund.

**Resolved:** That the Committee approves the trial commissioning of the services of Future Bright.

5. Emersons Green Village Hall to commission a trial singing project for people with dementia. To be run voluntarily but organised through Cleve Lodge. The trial will take place in Sept and Oct for £132.00 from the hall's earmarked support fund.

**Resolved:** That the Committee approves the commissioning of the services of Cleve Lodge to trial a singing project for people with dementia in September and October.

## **FPC\_2024.036 Bank Reconciliations.**

No Bank Reconciliations to review.

## **FPC\_2024.037 Monthly Payments & Investments.**

A report was provided by the RFO.

**Resolved:** The *Payments List* copies having been circulated, be approved as a correct record, and signed by the Chair.

**FPC\_2024.038 Budget Monitoring.**

At the invitation of the Chair, the RFO gave an overview of the income, expenditure, and earmarked reserves and commitments to date. Following a discussion, it was agreed that no realignment of budgeted funds would take place at this time, however, will be kept under review.

**FPC\_2024.039 Next Meeting.**

To note the next Finance & Partnership Committee meeting date is scheduled for: -

**Thursday 5<sup>th</sup> of September at 1800 hrs in the Emersons Green Town Council Chambers.**

**FPC\_2024.040 EXCLUSION OF PRESS AND PUBLIC RECOMMENDED:**

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – public excluded from meeting to discuss a staffing matter, and commercially sensitive and confidential business matter.

**FPC\_2024.041 HR Matter.**

The Deputy Town Clerk and RFO presented a report to the Committee.

**Resolved:** That the Finance & Partnership Committee approves the extension with LCC for a further 8 weeks of mentoring.

The meeting concluded at 1832 hrs.

At the discretion of the Chair, Councillors may be invited to make Parish announcements and take part in a general discussion after the meeting.