

## Minutes of the Full Council Meeting

held in the Council Chamber, Emersons Green Town Council,

1900hrs on Thursday 20<sup>th</sup> of June 2024.

**Present:** Cllrs Bobbie Sunderland (Deputy Mayor), Colin Hunt, Graham Hutter, Tina Potter, Kelly Allen, and Simon Budd.

**In attendance:** Joanne Bryant, Town Clerk and, Jane Wray, Deputy Town Clerk & RFO.

**Apologies:** Councillors James Hunt (Mayor), and Rachael Hunt.

**Public:** Three members of the public attended the meeting.

**Notes:** The meeting began at 1900hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

### FC\_2024.029 Welcome and Introductions.

**Minutes:** The Deputy Mayor welcomed everyone present, Cllrs and the public members introduced themselves and the emergency procedures were explained.

### FC\_2024.030 Declaration of Interest – Localism Act 2011.

**Minutes:** The Deputy Mayor reminded members of the requirement to declare an interest. No interests were disclosed.

### FC\_2024.031 Public Participation.

**Minutes:** The Deputy Mayor gave the representatives of the grant applicants the choice to speak now or when the grants were considered, and they chose the latter.

## COUNCIL ADMINISTRATION

### FC\_2024.032 Minutes.

**Motion:** It was moved by Cllr Graham Hutter, supported by Cllr Kelly Allen, and resolved that:

**Resolved:** The *Minutes of the Full Council meeting held on the 23<sup>rd</sup> of May 2024*, copies having been circulated, be approved as a correct record, and signed by the Deputy Mayor.

**Minutes:** The minutes were signed at the meeting by the Deputy Mayor.

**FC\_2024.33 Outstanding items.**  
To receive an update from the Town Clerk.

**Minutes:** No update was provided.

## **INTEL & CURRENT AFFAIRS**

**FC\_2024.034 Crime Update.**

**Minutes:** The Council received a circulated report from Avon and Somerset Police.

## **GRANT APPLICATIONS**

**FC\_2024.035 Green Community Travel (CGT) Limited.**  
To consider a grant application for £550 to enable GCT to advertise over 3 months in The Voice (Emersons Green).

**Minutes:** No representative was present. This item was deferred to after item FC\_2024.038.

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Kelly Allen, and resolved that:

**Resolved:** The Council approves a grant for £550 to CGT Limited to enable the company to advertise over 3 months in The Voice (Emersons Green).

**FC\_2024.036 St Peter's Hospice.**  
To consider a grant application for £3,000.00 to support the work of their Community Nurses.

**Minutes:** The Deputy Mayor invited questions from the Council which were taken and answered by the representative.

**Motion:** It was moved by Cllr Graham Hutter, supported by Cllr Kelly Allen, and resolved that:

**Resolved:** The Council approves a grant of £3,000 to St Peter's Hospice to support the work of their Community Nurses.

**FC\_2024.037 Emersons Green Village Hall.**  
To consider a grant application for £3,196.00 to support the Seniors Lunch Project and increase the numbers from 36 to 50 people.

**Minutes:** The Deputy Mayor invited questions from the Council which were taken and answered by the representative.

**Motion:** It was moved by Cllr Graham Hutter, supported by Cllr Bobbie Sunderland, and resolved that:

**Resolved:** The Council approves a grant of £3,196.00 to Emersons Green Village Hall to support the Seniors Lunch Project and increase the numbers from 36 to 50 people.

**FC\_2024.038 Lyde Green Community Association.**

To consider a grant application for £1,000.00 to support their annual Summer Sizzler event.

**Minutes:** The Deputy Mayor invited questions from the Council which were taken and answered by the representative.

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Bobbie Sunderland, and resolved that:

**Resolved:** The Council approves a grant of £1,000.00 to Lyde Green Community Association to support their annual Summer Sizzler event.

## COMMUNICATIONS

**FC\_2024.039 Correspondence.**

To note official correspondence to the Council, copies having been circulated.

**Minutes:** The Council noted the correspondence. It was agreed not to purchase a new official portrait of His Majesty King Charles III.

## OPERATIONS

**FC\_2024.040 To note any updates from Committees.**

**Minutes:** At the invitation of the Deputy Mayor, Cllr Graham Hutter provided a verbal summary from the Finance & Partnership Committee, then Cllr Simon Budd provided a verbal summary of the work of the Planning Committee, and finally, Cllr Bobbie Sunderland (Deputy Mayor) provided a verbal summary of the work of the Open Spaces Committee.

**FC\_2024.041 To note any updates from Working Groups.**

**Minutes:** Cllr Bobbie Sunderland (Deputy Mayor) provided a verbal update on the work of the Climate and Nature Working Group.

**FC\_2024.042 To note any reports from external bodies.**

**Minutes:** No reports received.

## **PLANNING & STRATEGY**

**FC\_2024.043 Forward Plan.**

To note and discuss future agenda items.

**Minutes:** The Council received the circulated document *Forward Plan*.

## **FINANCE**

**FC\_2024.044 Monthly Payments.**

To consider that the monthly payments list, copies having been circulated, be approved, and signed by the Deputy Mayor.

**Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Colin Hunt, and resolved that:

**Resolved:** The Council approves the monthly payments lists, copies having been circulated, and that they are signed by the Deputy Mayor.

**Minutes:** The Deputy Mayor signed the monthly payments lists.

**FC\_2024.045 Emersons Green Village Hall.**

To consider a request to draw down £10,600.00 from the earmarked fund for Summer Activities at Emersons Green Village Hall.

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** The Council approves a request to draw down £10,600.00 from the earmarked fund for Summer Activities at Emersons Green Village Hall.

**FC\_2024.046 Investments.**

To request approval to open a CCLA investment account as recommended by the Finance & Partnership Committee, with an initial investment amount to be agreed.

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** The Council opens a CCLA investment account as recommended by the Finance & Partnership Committee, with an initial investment amount to be agreed.

## DATES & TIMINGS

### FC\_2024.047 Next Meeting.

**Minutes:** Cllr Bobbie Sunderland, (Deputy Mayor) announced that the next meeting of the Full Council was scheduled to take place:

**Thursday 18<sup>th</sup> of July 2024 at 1900hrs in the Emersons Green Town Council Chamber.**

Cllr Bobbie Sunderland (Deputy Mayor) concluded the formal business of the meeting at 1945hrs and announced that an informal 'roundtable' discussion would take place afterward.

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