

## Minutes of the Open Spaces Committee

held in the Council Chamber, Emersons Green Town Council,

19:00hrs on Tuesday 4th of June 2024.

**Present:** Councillors Bobbie Sunderland (Chair), Simon Budd (Deputy Chair), and Graham Hutter.

**Absent:** None.

**In attendance:** Committee Clerk, Paul Kearsley.

**Apologies:** Councillor Kelly Allen.

**Public:** None.

**Notes:** The meeting began at 19:00hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

### OS\_2024.001 Election

**Minutes:** A single nomination was received for Councillor Bobbie Sunderland to be elected as Chairman.

**Motion:** It was moved by Cllr Graham Hutter, supported by Cllr Simon Budd, and resolved that:

**Resolved:** Cllr Bobbie Sunderland be the Chairman.

### OS\_2024.002 Election

**Minutes:** A single nomination was received for Councillor Simon Budd to be elected as Deputy Chairman.

**Motion:** It was moved by Cllr Graham Hutter, supported by Cllr Bobbie Sunderland, and resolved that:

**Resolved:** Cllr Simon Budd be the Deputy Chairman.

**OS\_2024.003 Welcome and Introductions.**

**Minutes:** Cllr Bobbie Sunderland welcomed everyone present at the meeting and explained the emergency procedures.

**OS\_2024.004 Declaration of Interest – Localism Act 2011.**

**Minutes:** Cllr Bobbie Sunderland reminded members of the requirement to declare an interest.

**OS\_2024.005 Public Participation.**

**Minutes:** No members of the public were present.

**OS\_2024.006 Minutes.**

**Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Simon Budd, and resolved that:

**Resolved:** The *Minutes of the Open Spaces Committee meeting on 2nd of April 2024*, copies having been circulated, be approved as a correct record and signed by the Chairman.

**Minutes:** The minutes were signed at the meeting by Cllr Bobbie Sunderland.

**OS\_2024.007 Outstanding items.**

**Minutes:** At the invitation of the Chair, the Committee Clerk circulated a summary of the work undertaken as a result of the resolutions and action points from the previous meetings.

**OS\_2024.008 Correspondence.**

To note official correspondence to the Committee.

**Minutes:** Correspondence and responses were noted by the Committee.

**OS\_2024.009 Community Award**

**Minutes:** A brief discussion was had regarding the local residents' dedication to litter picking and possible award options including Bristol Blue Glass and certificates.

**Action:** Cllr Bobbie Sunderland to discuss with the residents and see if an award would be appreciated. The Committee Clerk to research possible award options and bring this to a subsequent meeting.

### **OS\_2024.010 Rodway Events.**

- Minutes:** A brief discussion was had regarding the past tradition of a Circus being held at Rodway Common.
- Action:** Cllr Simon Budd to discuss with the Clerk`s assistant and gather information about the history and background of how the event took place and bring this to a subsequent meeting.

### **OS\_2024.011 Lyde Green Herbicide Use.**

- Minutes:** A brief discussion was had regarding the photographs taken of the aftermath of herbicide use around Lyde Green Primary School.
- Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Simon Budd, and resolved that:
- Resolved:** The Open Spaces Committee delegates authority to the Committee Clerk to write to the company concerned, expressing our serious concerns over the level of herbicide use.

### **OS\_2024.012 Highways, Stone Wall.**

- Minutes:** A brief discussion was had regarding the Heras fencing and the broken wall on Rodway Hill.
- Action:** The Committee Clerk to reach out to South Gloucestershire Council to find out their plans for the walls repair.

### **OS\_2024.013 Tree at Rodway Common.**

- Minutes:** A brief discussion was had regarding the tree survey report and specifically the Sycamore tree at Rodway Common.
- Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Graham Hutter, and resolved that;
- Resolved:** The Open Spaces Committee delegates authority to the Committee Clerk to commission the further investigation into the diseased tree, example documents having been circulated.

**OS\_2024.014 Rodway Common bike tracks.**

- Minutes:** A brief discussion was had regarding the rebuilt bike tracks at Rodway Common.
- Action:** Cllr Simon Budd to invite a BMXer to a subsequent meeting to share their perspective. The Committee Clerk to research what can and cannot be done on the common land.

**OS\_2024.015 Johnson Road, Dog Litter Bin.**

- Minutes:** A brief discussion was had regarding the usage and importance of regular collection.
- Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Graham Hutter, and resolved that:
- Resolved:** The Open Spaces Committee delegates authority to the Committee Clerk to commission the extra weekly emptying of the dog bin, example documents having been circulated.

**OS\_2024.016 Tree planting.**

- Minutes:** A brief discussion was had regarding the tree planting plan proposed by South Gloucestershire Council.
- Action:** The Committee Clerk to confirm with South Gloucestershire Council that the Open Spaces Committee approves the planting plan.

**OS\_2024.017 Emerson Way Roundabout.**

- Minutes:** A brief discussion was had regarding the damage done to the roundabout and the corresponding A432 Badminton Road M4 overbridge closure.
- Action:** To await the completion of the A432 Badminton Road M4 overbridge and then bring this agenda item to a subsequent meeting for further review.

**OS\_2024.018 Frequency of meetings**

- Minutes:** A brief discussion was had regarding the benefits of more regular meetings.
- Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Graham Hutter, and resolved that:
- Resolved:** The Open Spaces Committee delegates authority to the Committee Clerk to amend the Open Spaces meetings to monthly, adding a further meeting in September and November 2024, and to review this again at the December 2024 meeting.

**OS\_2024.019 Dates and timings.**

**Minutes:** Cllr Bobbie Sunderland announced that the next meeting of the Open Spaces Committee was scheduled to take place:

**Tuesday the 30th of July 2024 at 19:00hrs in the Emersons Green Town Council Chamber.**

Finally, Cllr Bobbie Sunderland concluded the formal business of the meeting at 20:30hrs, and announced that an informal 'roundtable' discussion would take place afterward.

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