

**Minutes of the Open Spaces Committee**

**held in the Council Chamber, Emersons Green Town Council,**

**19:30hrs on Tuesday 2nd of April 2024.**

**Present:** Councillors Bobbie Sunderland (Chair), Simon Budd (Deputy Chair), Graham Hutter, and Francesca Moore.

**Absent:** None.

**In attendance:** Committee Clerk, Paul Kearsley.

**Apologies:** Kelly Allen.

**Public:** None.

**Notes:** The meeting began at 19:30hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

**OS\_2023.096 Welcome and Introductions.**

**Minutes:** Cllr Bobbie Sunderland welcomed everyone present at the meeting and explained the emergency procedures.

**OS\_2023.097 Declaration of Interest – Localism Act 2011.**

**Minutes:** Cllr Bobbie Sunderland reminded members of the requirement to declare an interest.

**OS\_2023.098 Public Participation.**

**Minutes:** No members of the public were present.

**OS\_2023.099 Minutes.**

**Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Simon Budd, and resolved that:

**Resolved:** The *Minutes of the Open Spaces Committee meeting 4<sup>th</sup> of March 2024*, copies having been circulated, be approved as a correct record and signed by the Chairman.

**Minutes:** The minutes were signed at the meeting by Cllr Bobbie Sunderland.

**OS\_2023.100 Outstanding items.**

**Minutes:** At the invitation of the Chair, the Committee Clerk circulated a summary of the work undertaken as a result of the resolutions and action points from the previous meetings.

**OS\_2023.101 Correspondence.**

To note official correspondence to the Committee.

**Minutes:** Correspondence and responses were noted by the Committee.

**OS\_2023.102 Grass Cutting (Localism).**

**Minutes:** A brief discussion was had regarding the previous and new quote.

**Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Francesca Moore, and resolved that:

**Notes:** One Cllr chose to abstain.

**Resolved:** The Open Spaces committee recommends to Full Council that the quote from *South Gloucestershire Council* is accepted, example documents having been circulated.

**OS\_2023.103 HM Queen Elizabeth II Memorial Plaque.**

**Minutes:** A brief discussion was had regarding the trees planted and the public royal names memorialisation guidance.

**Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** The Open Spaces Committee delegates authority to the Committee Clerk to request approval for the memorial plaque, example documents having been circulated.

**OS\_2023.104 Summer Maintenance.**

**Minutes:** A discussion was had regarding the quotes and information received.

**Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Simon Budd, and resolved that:

**Resolved:** The Open Spaces committee recommends to Full Council that the quote from *Company One* is accepted, example documents having been circulated. *Company One* was CPS Grounds Ltd.

**OS\_2023.105 Springfield Park.**

**Minutes:** A brief discussion was had regarding the landscape improvement options.

**Action:** The Committee Clerk to share the views expressed with South Gloucestershire Council and their local Cllr`s.

**OS\_2023.106 Oak Tree Close Parking.**

**Minutes:** A brief discussion was had regarding the parking issue and the subsequent requirements of planters.

**Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Graham Hutter, and resolved that;

**Resolved:** The Open Spaces Committee delegates authority to the Committee Clerk to reach out to Resound and see if they have a resolution to the parking issue. Also to establish whether Resound would be happy to water the planters if these were to be commissioned.

**OS\_2023.107 Local amenities.**

**Minutes:** A brief discussion was had regarding the importance of a local waste disposal services.

**Motion:** It was moved by Cllr Bobbie Sunderland, supported by Cllr Graham Hutter, and resolved that;

**Action:** The Open Spaces Committee delegates authority to the Committee Clerk to commission a dual purpose bin near Lyde Green Lake, example documents having been circulated. If possible a fox proof bin, if this comes within £100 added to the budget.

**OS\_2023.108 Dates and timings.**

**Minutes:** Cllr Bobbie Sunderland announced that the next meeting of the Open Spaces Committee was scheduled to take place:

**Tuesday the 4th of June 2024 at 19:00hrs in the Emersons Green Town Council Chamber.**

Finally, Cllr Bobbie Sunderland concluded the formal business of the meeting at 20:56hrs, and announced that an informal 'roundtable' discussion would take place afterward.