



Name: Simon Budd

Date: 17th of June 2024

Signed: Original Signed

Minutes of the Planning Committee Meeting

held in the Council Chamber, Emersons Green Town Council,

1030hrs on Monday 3rd of June 2024.

Present: Councillors Colin Hunt (Deputy Chairman), Graham Hutter, and Tina Potter.

Absent: Councillor Rachael Hunt.

In attendance: Paul Kearsley, Environmental Services Manager.

Apologies: Councillor Simon Budd (Chair)

Public: No members of the public were in attendance.

Notes: The meeting began at 1030hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

PL_2024.001 Election

Minutes: A single nomination was received for Councillor Simon Budd to be elected as Chairman.

Motion: It was moved by Cllr Colin Hunt, supported by Cllr Graham Hutter, and resolved that:

Resolved: Cllr Simon Budd be the Chairman.

PL_2024.002 Election

Minutes: A single nomination was received for Councillor Colin Hunt to be elected as Deputy Chairman.

Motion: It was moved by Cllr Tina Potter, supported by Cllr Graham Hutter, and resolved that:

Resolved: Cllr Colin Hunt be the Deputy Chairman.

PL_2024.003 Welcome and introductions.

Minutes: The Deputy Chairman welcomed everyone present at the meeting and explained the emergency procedures.

PL_2024.004 Declaration of Interest – Localism Act 2011.

Minutes: The Deputy Chairman reminded members of the requirement to declare an interest. No interests were declared.

PL_2024.005 Public Participation.

Minutes: No members of the public were present.

PL_2024.006 Minutes.

Motion: It was moved by Cllr Graham Hutter, supported by Cllr Tina Potter, and resolved that:

Resolved: The *Minutes of the Planning Committee Meeting 20th of May 2024*, copies having been circulated, be approved as a correct record, and signed by the Chairman.

Minutes: The minutes were signed at the meeting by Cllr Colin Hunt.

PL_2024.007 Outstanding items.

None.

PL_2024.008 Planning and Licensing Applications.

Members considered the *Schedule of Planning Applications*; copies having been circulated.

Minutes: The Committee reviewed each individual application.

Resolved: A *Detailed List of Resolutions* can be found at Appendix A.

PL_2024.009 Planning Decisions.

Members noted the *Schedule of Planning Decisions*, copies having been circulated.

PL_2024.010 Correspondence.

There was no correspondence to note.

PL_2024.011 Dates and Timings.

Minutes: The Deputy Chairman announced that the next meeting of the Planning Committee was scheduled to take place:

Monday 17th of June 2024 at 1030hrs in the Emersons Green Town Council Chamber.

The Chairman concluded the formal business of the meeting at 10:43hrs and announced that an informal 'roundtable' discussion would take place afterward.

Appendix A

Schedule of Planning & Licensing Applications.

Items considered at the meeting on the 3rd of June 2024:

DATE	REF NO	LOCATION	PROPOSAL	EGTC COMMENTS
23/05/2024	P24/01246/HH	46 Emet Lane, Emersons Green South Gloucestershire BS16 7BX	Erection of a single storey rear extension to form additional living accommodation. Erection of front porch.	Motion: It was moved by Cllr Graham Hutter, supported by Cllr Colin Hunt and resolved that: Resolved: No Objection
24/05/2024	P24/01241/HH	8 Laurel Drive, Emersons Green South Gloucestershire BS16 7GD	Erection of a single storey rear conservatory to form additional living accommodation.	Motion: It was moved by Cllr Tina Potter, supported by Cllr Graham Hutter and resolved that: Resolved: No Objection
25/05/2024	P24/00785/HH	37 Berkley Way, Emersons Green South Gloucestershire BS16 7BZ	Erection of 1no. front porch, and 1no. bay window. Erection of a single storey rear extension to form additional living accommodation.	Motion: It was moved by Cllr Graham Hutter, supported by Cllr Tina Potter and resolved that: Resolved: No Objection

Schedule of Planning Application Decisions.

Items noted at the meeting on the 3rd of June 2024:

DATE	REF NO	LOCATION	PROPOSAL	EGTC COMMENTS	PLANNING DECISION
21/03/2024	P24/00747/F	Land at 57 Greenside Mangotsfield South Gloucestershire BS16 9EE	Erection of 1no. detached dwelling with associated works.	No objection	Refusal
10/04/2024	P24/00903/HH	33 Bissex Mead, Emersons Green South Gloucestershire BS16 7DY	Conversion of cycle store into additional living accommodation.	No objection	Approve with Conditions.
03/04/2024	P24/00845/HH	2 Barn Close, Emersons Green South Gloucestershire BS16 7EP	Alterations to garage to facilitate conversion to home office/storage space.	No objection	Approve with Conditions.