

Minutes of the Open Spaces Committee

held in the Council Chamber, Emersons Green Town Council,

18:30hrs on Monday 4th of March 2024.

Present: Councillors Bobbie Sunderland (Chair), Simon Budd (Deputy Chair), Graham Hutter, and Kelly Allen.

Absent: None.

In attendance: Committee Clerk, Paul Kearsley.

Apologies: Francesca Moore.

Public: One member of the public attended.

Notes: The meeting began at 18:30hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

OS_2023.078 Welcome and Introductions.

Minutes: Cllr Bobbie Sunderland welcomed everyone present at the meeting and explained the emergency procedures.

OS_2023.079 Declaration of Interest – Localism Act 2011.

Minutes: Cllr Bobbie Sunderland reminded members of the requirement to declare an interest.

OS_2023.080 Public Participation.

Minutes: One member of the public asked various questions of the Committee and asked to be kept up to date with any progress.

OS_2023.081 Minutes.

Motion: It was moved by Cllr Bobbie Sunderland, supported by Cllr Graham Hutter, and resolved that:

Resolved: The *Minutes of the Open Spaces Committee meeting 6th of February 2024*, copies having been circulated, be approved as a correct record and signed by the Chairman.

Minutes: The minutes were signed at the meeting by Cllr Bobbie Sunderland.

Notes: It was agreed by the Chair to discuss agenda item **OS_2023.088** next.

OS_2023.088 Rodway Common makeshift shelter.

Minutes: A brief discussion was had regarding the structure and the impact this had on the common land.

Motion: It was moved by Cllr Bobbie Sunderland, supported by Cllr Graham Hutter, and resolved that:

Resolved: The Open Spaces Committee delegates authority to the Committee Clerk to commission the removal of the makeshift shelter erected on the common, example documents having been circulated.

Notes: It was agreed by the Chair to discuss agenda item **OS_2023.089** next.

OS_2023.089 Rodway Common bike tracks

Minutes: A discussion was had regarding the excavations made to the common land.

Action: The Committee Clerk to seek further information regarding levelling the excavations on the common land and bring this to a subsequent meeting.

Notes: It was agreed by the Chair to discuss agenda item **OS_2023.087** next.

OS_2023.087 Rodway Common Parking

Minutes: A discussion was had regarding the car parking situation.

Action: The Committee Clerk to begin correspondence with Mangotsfield School and Avon and Somerset Police in looking for a solution. To also make contact with the Commons Officer in relation to possible solutions and bring this information back to a subsequent meeting.

OS_2023.082 Outstanding items.

Minutes: At the invitation of the Chair, the Committee Clerk circulated a summary of the work undertaken as a result of the resolutions and action points from the previous meetings.

OS_2023.083 Correspondence.

To note official correspondence to the Committee.

Minutes: Correspondence and responses were noted by the Committee.

OS_2023.084 Allotment Car Park.

Minutes: A brief discussion was had regarding the further information gained from the contractor.

Motion: It was moved by Cllr Bobbie Sunderland, supported by Cllr Simon Budd, and resolved that:

Resolved: The Open Spaces committee recommends to Full Council that the quote from *Wilsons services (SW) Ltd* is accepted, example documents having been circulated.

OS_2023.085 Allotment Security.

Minutes: A brief discussion was had regarding the current locking system and security issues at the allotment site.

Motion: It was moved by Cllr Bobbie Sunderland, supported by Cllr Kelly Allen, and resolved that:

Resolved: The Open Spaces Committee delegates authority to the Committee Clerk to commission the installation of a digital lock on the gate at Dibden Lane Allotments, example documents having been circulated.

OS_2023.086 Oak Tree Close Parking.

Minutes: A brief discussion was had regarding the possible options to deter cars parking on the grass verge.

Action: The Committee Clerk to investigate various suggested options and bring this back to a subsequent meeting.

OS_2023.090 Tree Surveys.

Minutes: A brief discussion was had regarding the necessity to continue with the Tree Surveys.

Motion: It was moved by Cllr Bobbie Sunderland, supported by Cllr Kelly Allen, and resolved that:

Resolved: The Open Spaces Committee delegates authority to the Committee Clerk to commission the tree condition inspection and risk assessments.

OS_2023.091 Emersons Green Common Tree Cages.

Minutes: A brief discussion was had regarding the public safety and tree requirements.

Motion: It was moved by Cllr Bobbie Sunderland, supported by Cllr Graham Hutter, and resolved that;

Resolved: The Open Spaces Committee delegates authority to the Committee Clerk to commission the removal of the tree cages, example documents having been circulated.

OS_2023.092 Emersons Way Planters.

Minutes: A brief discussion was had regarding the importance of a local floral display.

Motion: It was moved by Cllr Bobbie Sunderland, supported by Cllr Simon Budd, and resolved that;

Action: The Open Spaces Committee delegates authority to the Committee Clerk to commission the *Friends of Emersons Green Park* to plant seasonal flowers into the planters with a budget of £200, example documents having been circulated.

OS_2023.093 Green Lane posts

Minutes: A brief discussion was had regarding the current gates and post.

Motion: It was moved by Cllr Bobbie Sunderland, supported by Cllr Graham Hutter, and resolved that;

Action: The Open Spaces Committee delegates authority to the Committee Clerk to commission the *Friends of Emersons Green Park* to replace the rotten post with a budget of £50.

OS_2023.094 Audio Tour.

Minutes: A discussion was had regarding the areas that fall within the Town Council Jurisdiction and the request itself.

Motion: It was moved by Cllr Bobbie Sunderland, supported by Cllr Simon Budd, and resolved that;

Resolved: The Open Spaces Committee delegates authority to the Committee Clerk to support the audio tour, in regards to the areas that fall within the Town Council jurisdiction and adhering to certain conditions.

OS_2023.095 Dates and timings.

Minutes: Cllr Bobbie Sunderland announced that the next meeting of the Open Spaces Committee was scheduled to take place:

Tuesday the 2nd of April 2024 at 19:00hrs in the Emersons Green Town Council Chamber.

Finally, Cllr Bobbie Sunderland concluded the formal business of the meeting at 19:45hrs, and announced that an informal 'roundtable' discussion would take place afterward.