



Name: Cllr Simon Budd
(Chairman).

Date: 18th of December 2023.

Signed: Original signed

Minutes of the Planning Committee Meeting

held in the Council Chamber, Emersons Green Town Council,

1030hrs on Monday 4th of December 2023.

Present: Councillors Simon Budd (Chairman), Colin Hunt (Deputy Chairman), and Graham Hutter.

Absent: None.

In attendance: Deputy Clerk, Jane Wray.

Apologies: Councillors Rachael Hunt and Tina Potter.

Public: None.

Notes: The meeting began at 1030hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

PL_2023.091 Welcome and introductions.

Minutes: The Chairman welcomed everyone present at the meeting and explained the emergency procedures.

PL_2023.092 Declaration of Interest – Localism Act 2011.

Minutes: The Chairman reminded members of the requirement to declare an interest. No interests were declared.

PL_2023.093 Public Participation.

Minutes: No members of the public were present.

PL_2023.094 Minutes.

Motion: It was moved by Cllr Simon Budd, supported by Cllr Colin Hunt, and resolved that:

Resolved: The *Minutes of the Planning Committee Meeting 20th of November 2023*, copies having been circulated, be approved as a correct record, and signed by the Chairman.

Minutes: The minutes were signed at the meeting by Cllr Simon Budd.

PL_2023.095 Outstanding items.

To receive an update from the Committee Clerk.

Minutes: There were no items to report.

PL_2023.096 Planning and Licensing Applications.

To consider the *Schedule of Planning Applications*, copies having been circulated.

Minutes: The Committee reviewed each individual application.

Resolved: A *Detailed List of Resolutions* can be found at Appendix A.

PL_2023.097 Planning Decisions.

To note the *Schedule of Planning Application Decisions*.

Minutes: The Committee noted the *Schedule of Planning Application Decisions* at Appendix B.

PL_2023.098 Correspondence.

To note official correspondence to the Committee, copies having been circulated.

Minutes: No correspondence to note.

PL_2023.099 Dates and Timings.

Minutes: The Chairman announced that the next meeting of the Planning Committee was scheduled to take place:

Monday 18th of December 2023 at 1030hrs in the Emersons Green Town Council Chamber.

The Chairman concluded the formal business of the meeting at 1100hrs and announced that an informal 'round-table' discussion would take place afterward.

Appendix A

Detailed List of Resolutions.

Items considered at the meeting on the 4th of December 2023:

DATE	REF NO	LOCATION	PROPOSAL	EGTC RESOLUTIONS:
14.11.2023	P23/03123/CLP	3 Marigold Close Emersons Green Bristol South Gloucestershire BS16 7GU.	Erection of side conservatory/orangery to provide additional living space – APPLICATION FOR A CERTIFICATE OF LAWFULNESS.	Motion: It was moved by Cllr Graham Hutter, supported by Cllr Colin Hunt, and resolved that: Resolved: No objection be raised.
16.11.2023	P23/03116/TRE	23 Bye Mead Emersons Green Bristol South Gloucestershire BS16 7DL.	Works to reduce the height of 1no Oak Tree by 2 metres and lateral spread by 1.5 metres. Covered by Tree Preservation Order KTPO 03/91 dated 29th July 1991.	Motion: It was moved by Cllr Simon Budd, supported by Cllr Colin Hunt, and resolved that: Resolved: No objection be raised subject to the approval of the South Gloucestershire Council Tree Officer.
23.11.2023	P23/02869/F	2 Barn Close Emersons Green Bristol South Gloucestershire BS16 7EP.	Alterations to the garage to facilitate conversion to home office/storage space.	Application withdrawn.

23.11.2023	P23/03221/F	36 Dibden Road Downend Bristol South Gloucestershire BS16 6UE.	Conversion of existing dwelling to form 2no. new dwellings with associated works.	<p>Motion: It was moved by Cllr Simon Budd, supported by Cllr Graham Hutter, and resolved that:</p> <p>Resolved: No objection be raised subject to the adequate provision of parking for four cars.</p>
23.11.2023	P23/03235/TRE	63 Adderly Gate Emersons Green Bristol South Gloucestershire BS16 7DR.	Works to fell 1no. Ash Tree(T1). Cut back 1no. Oak Tree (T2) to give 3m clearance from the property. Crown reduce 1no. Oak Tree(T3) over driveway by up to 2 metres whilst retaining canopy profile, covered by Tree Preservation Order KTPO 03/91 dated 29 July 1991.	<p>Motion: It was moved by Cllr Simon Budd, supported by Cllr Colin Hunt, and resolved that:</p> <p>Resolved: No objection be raised subject to the approval of the South Gloucestershire Council Tree Officer.</p>

Schedule of Planning Application Decisions.

Items noted at the meeting on the 4th of December 2023:

DATE	REF NO	LOCATION	PROPOSAL	EGTC COMMENTS	PLANNING DECISION
22.11.2023	P23/02783/HH Adjoining Parish	2 Sutherland Avenue Downend Bristol South Gloucestershire BS16 6QJ.	Erection of two-storey side and rear extensions, single-storey rear extensions, and single-storey front extensions to form additional living accommodation and garage.	No comment.	Refusal.
22.11.2023	P23/03046/CLLB	Dibden Farm Dibden Lane Emersons Green Bristol South Gloucestershire.	Installation of gas line and 1no. gas meter box.	No objection.	Approve – Certificate of Lawfulness.