



Name: Cllr Simon Budd

Date: 29th of August 2023

Signed:

**Minutes of the Planning Committee Meeting**  
**held in the Council Chamber, Emersons Green Town Council,**  
**1030hrs on Monday 14<sup>th</sup> August 2023.**

**Present:** Councillors Simon Budd, Colin Hunt, and Graham Hutter

**Absent:** None.

**In attendance:** Committee Clerk Donna and Deputy Town Clerk Jane Wray

**Apologies:** Councillors Patricia Morgan and Rachael Hunt.

**Beforehand** **To welcome members of the public and introduce all Councillors and guest speakers.**

The Committee Clerk welcomed all to the meeting and advised of the emergency procedures.

**PL\_2023.047 Election.**

**Minutes:** A single nomination was received for Councillor Simon Budd to be elected as Chair.

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** Cllr Simon Budd be the Chair.

**Notes:** Cllr Colin Hunt remains as Vice-Chair.

**Notes:** It was agreed that Councillor Simon Budd - Chair, would chair the meeting.

**Notes:** The meeting began at 10.30hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

**PL\_2023.048 Declaration of Interest – Localism Act 2011.**

**Minutes:** Chair Simon Budd reminded members of the requirement to declare an interest. No interests were declared.

**PL\_2023.049 Public Participation.**

**Minutes:** No members of the public were present.

**PL\_2023.050 Minutes.**

**Motion:** It was moved by Chair Simon Budd, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** The *Minutes of the Planning Committee meeting held on the 17<sup>th</sup> of July 2023*, copies having been circulated, be approved as a correct record, and will be signed by the Chair Simon Budd.

**Minutes:** The minutes were signed at the meeting by Chair Simon Budd.

**PL\_2023.051 Outstanding items.**

None.

**PL\_2023.052 Planning Applications.**

**Minutes:** a) P23/01744/HH – 1 Grove Paddock Pucklechurch. Adjoining Parish Application. (Erection of 1no single storey four bay detached storage garage to include a change of use from nil use to residential (class C3) Description changed to include change of use of land on which the garage is located as the land is currently not in residential use (outside the curtilage of no.1 Grove Paddock)).

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** **No comment** be raised.

**Minutes:** b) P23/02221/F - Land At 27 Fouracre Avenue Downend. Adjoining Parish Application. (Demolition of existing storage building and garage to form new access and erection of 1no. new dwelling with associated works (re-submission of P21/07519/F)).

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** **No comment** be raised.

**Minutes:** c) P23/02228/HH - 19 Rushy Way Emersons Green (Demolition of conservatory and part garage conversion to provide additional living accommodation).

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** **No objection** be raised.

**Minutes:** d) P23/02232/HH - 20 Homeground Emersons Green (Erection of single storey rear extension and garage conversion to form additional living accommodation).

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** **No objection** be raised.

**Minutes:** e) P23/02237/HH - 8 Church Lane Downend. Adjoining Parish Application. (Demolition of existing garage and erection of a two and single storey side extension to form additional living accommodation (Resubmission of P23/01718/HH)).

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** **No comment** be raised.

#### **PL\_2023.053 Planning Decisions.**

**Minutes:** a) P23/01555/TRE - Apple Blossom Dibden Lane Emersons Green (Works to crown thin the top canopy of 1no Oak Tree by 15%. On North West side of crown cut back to previous points from property cuts no bigger than 75mm. On South East side of crown cut back to previous points to balance crown, cuts no bigger than 75mm. Covered by Tree Preservation Order SGTPO 06/99 dated 17th June 1999) – APPROVED (The Town Council did not raise an objection, subject to the approval of the South Gloucestershire Council Tree Officer).

b) P23/01718/HH - 8 Church Lane Downend. Adjoining Parish Application. (Demolition of existing garage and erection of a two storey side extension to form additional living accommodation) – WITHDRAWN (The Town Council made no comment).

c) P23/1924/HH - 56 Sundew Road Emersons Green (Erection of Summer House (Part-Retrospective)) – REFUSED (The Town Council raised an objection, members felt that the proposal was an overdevelopment of the site).

d) P23/02086/TRE - 10 Hill View Blackhorse Lane Downend (Works to 1 no. Ash tree to crown reduce by 3.5m and spread on North, East and South side by 2.5m. Spread on West side reduced by 1.5m tree covered by KTPO 03/91 dated 29/07/1991) – APPROVED (The Town Council did not raise an

objection, subject to the approval of the South Gloucestershire Council Tree Officer).

All planning decisions were noted.

**PL\_2023.054 Correspondence.**

**Minutes:** At the invitation of the Chairman, the Committee Clerk directed attention to a letter from South Gloucestershire Council – Notification from Streetworks department of a proposed location for a telecoms site between Emersons Way and Bishop Road, Emersons Green.

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** To note the contents of the correspondence and proposed location.

**PL\_2023.055 Dates and Timings.**

**Minutes:** Chair Simon Budd announced that the next meeting of the Planning Committee was scheduled to take place:

**Tuesday 29th August 2023 at 1030hrs in the Emersons Green Town Council Chamber.**

Chair Simon Budd concluded the formal business of the meeting at 10.45am and announced that an informal 'roundtable' discussion would take place.