



Name: Cllr Colin Hunt

Date: 14<sup>th</sup> of August 2023

Signed: (Original signed)

**Minutes of the Planning Committee Meeting**  
**held in the Council Chamber, Emersons Green Town Council,**  
**1030hrs on Monday 31<sup>st</sup> of July 2023.**

**Present:** Councillors Simon Budd, Colin Hunt, Rachael Hunt and Graham Hutter

**Absent:** None.

**In attendance:** Town Clerk Ian Lyons and Deputy Town Clerk Jane Wray

**Apologies:** Councillor Pat Morgan

**Public:** No members of the public attended the meeting.

**Notes:** It was agreed that Councillor Colin Hunt, Vice Chair, would chair the meeting.

**Notes:** The meeting began at 1030hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

**PL\_2023.038 Welcome and Introductions.**

**Minutes:** Councillor Colin Hunt welcomed everyone present at the meeting and explained the emergency procedures.

**PL\_2023.039 Declaration of Interest – Localism Act 2011.**

**Minutes:** Councillor Colin Hunt reminded members of the requirement to declare an interest. No interests were declared.

**PL\_2023.040 Public Participation.**

**Minutes:** No members of the public were present.

**PL\_2023.041 Minutes.**

**Motion:** It was moved by Cllr Simon Budd, supported by Cllr Rachael Hunt, and resolved that:

**Resolved:** The *Minutes of the Planning Committee meeting held on the 17<sup>th</sup> of July 2023*, copies having been circulated, be approved as a correct record, and will be signed by the Vice Chair, Cllr Colin Hunt.

**Minutes:** The minutes will be signed at the next meeting.

**PL\_2023.042 Outstanding items.**

None

**PL\_2023.043 Planning Applications.**

**Minutes:** a. P23/01982/TRE – 107 Pinkers Mead Emersons Green (Works to 1 no. Oak tree (A) to crown reduce to a finished height of 10 metres and radial spread of 4.5 metres. Works to 1 no. Oak tree (B) to crown reduce to a finished height of 7 metres and radial spread of 4.5 metres. Trees covered by Tree Preservation Order KTPO 03/91 dated 29th July 1991).

**Motion:** It was moved by Cllr Simon Budd, supported by Cllr Graham Hutter, and resolved that:

**Resolved:** **No objection** be raised subject to the approval of the South Gloucestershire Council Tree Officer.

**Minutes:** b. P23/02086/TRE – 10 Hill View Blackhorse Lane Downend (Works to 1 no. Ash tree to crown reduce by 3.5m and spread on North, East and South side by 2.5m. Spread on West side reduced by 1.5m tree covered by KTPO 03/91 dated 29/07/1991).

**Motion:** It was moved by Cllr Simon Budd, supported by Cllr Rachael Hunt, and resolved that:

**Resolved:** **No objection** be raised subject to the approval of the South Gloucestershire Council Tree Officer.

**Minutes:** c. P23/02109/HH – 8 Stockwell Avenue Mangotsfield (Erection of a single storey rear and side extension to form additional living accommodation).

**Motion:** It was moved by Cllr Rachael Hunt, supported by Cllr Simon Budd, and resolved that:

**Resolved:** **No objection** be raised.

**Minutes:** d. P23/02113/PNRE – David Lloyd Leisure Club Willowherb Road (Prior notification of the intention to install roof mounted solar panels).

**Motion:** It was moved by Cllr Graham Hutter, supported by Cllr Rachael Hunt, and resolved that:

**Resolved:** **No objection** be raised.

**Minutes:** e. P23/02139/ADV – 1 Brook Office Park Folly Brook Road Emersons Green (Display of 2no internally illuminated built up lettering signs; 1no non-illuminated built-up lettering sign; 1no non-illuminated sign; and 1no flagpole).

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Simon Budd, and resolved that:

**Resolved:** **No objection** be raised.

#### **PL\_2023.044 Planning Decisions.**

**Minutes:** a. P23/01581/HH – 12 Campanula Gardens Emersons Green (Erection of a single storey rear extension to form additional living accommodation. Erection of front porch) – APPROVED (The Town Council did not object)

b. P23/01621/HH – 38 Church Farm Road Emersons Green (Erection of a two-storey front extension to form additional living accommodation) – APPROVED (The Town Council did not object in principle, however, Members raised concerns over the close proximity of the proposed location of the front door to the off-street parking provision. Members also sought assurance that the off-street parking provision would adequately accommodate two vehicles without compromising the adjacent public footpath.

c. P23/01904/PNH – 20 Morley Avenue Mangotsfield (The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 3.35m, for which the maximum height would be 3.85m, and for which the height of the eaves would be 2.95m) – PRIOR APPROVAL NOT REQUIRED (The Town Council did not object).

All planning decisions were noted.

#### **PL\_2023.045 Correspondence.**

**Minutes:** PT.7723 Temporary Road Closure Order for Henfield Road Pucklechurch – notification from South Gloucestershire Council of the intention to make the above order which will close, temporarily, to vehicles that length of Henfield Road which extends from a point of 73 metres north of its junction with Grove Paddock in a northerly direction for a distance of 80 metres. The order is required in connection with chamber construction works and will be operative from 29 August 2023 for a maximum period of eighteen months. The measures may not

be implemented for the whole of the period but only when traffic signs are in position, the works are anticipated to be of five days duration.

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Rachael Hunt, and resolved that:

**Resolved:** The Town Clerk write to South Gloucestershire Council to request a delay on the road closure until the M4 bridge on Badminton Road has been reopened, or, that further mitigation is implemented to ensure minimal disruption to traffic flow.

**PL\_2023.046 Dates and Timings.**

**Minutes:** Cllr Colin Hunt announced that the next meeting of the Planning Committee was scheduled to take place:

**Monday 14th of August 2023 at 1030hrs in the Emersons Green Town Council Chamber.**

Cllr Colin Huint concluded the formal business of the meeting at 10.49am and announced that an informal 'roundtable' discussion would take place afterward.