

**Minutes of a Meeting of the Personnel Committee
Held on Monday 25th April 2022
in the Council Chamber**

Present: Councillors C Johnson (Chairman), C Edwardson, S Jones, R Nichols and D Somers

Attendees: Charlotte Starkie (Locum Town Clerk)

PC_2021.23. **Apologies for absence**

All members were present.

PC_2021.24. **Declarations of interest under the Localism Act 2011**

There were no declarations of interest.

PC_2021.25. **Public participation**

There were no members of the public in attendance.

PC_2021.26. **Minutes of 7th March 2022**

It was **Resolved** that the minutes of 7th March 2022 were a true and accurate record of the meeting and signed by the Chairman.

PC_2021.27. **It was resolved to exclude the public and press due to the confidential nature of the following items**

PC_2021.28. **To receive feedback from the interview panel on an appointment of a Town Clerk and Responsible Finance Officer**

The interview panel gave their feedback from the interviews with a recommendation to make an offer to Ian Lyons. The meeting considered the merits of this appointment, and all supported the recommendation.

It was **Resolved** that a recommendation to go to full council that Ian Lyons be appointed as the Town Clerk and Responsible Financial Officer.

PC_2021.29. **Interim arrangements for Clerk/RFO role cover**

The locum clerk would assist with the handover of the new town clerk but would leave in the week of 16th May 2022.

PC_2021.30. **Items to report from members**

There were no items to report from members.

PC_2021.31. **Date of next meeting: TBC**

The meeting closed at 1855 hrs.