

## Minutes of the Full Council Meeting

held in the Council Chamber, Emersons Green Town Council,

1900hrs on Thursday 25<sup>th</sup> of May 2023.

**Present:** Councillors James Hunt (Mayor), Dave Somers (Deputy Mayor), Simon Budd, Colin Hunt, Rachael Hunt, Alka Mehta-Graham, and Pat Morgan.

**Absent:** None.

**In attendance:** Town Clerk, Ian Lyons.

**Apologies:** Councillor Bobbie Sunderland.

**Public:** No members of the public attended the meeting.

**Notes:** The meeting began at 1900hrs. All resolutions are passed with a majority vote, by a show of hands, unless otherwise stated.

### **FC\_2023.030 Welcome and Introductions.**

**Minutes:** Cllr James Hunt (Mayor) welcomed everyone present at the meeting and explained the emergency procedures.

### **FC\_2023.031 Declaration of Interest – Localism Act 2011.**

**Minutes:** Cllr James Hunt (Chair) reminded members of the requirement to declare an interest. No interests were declared.

### **FC\_2023.032 Public Participation.**

**Minutes:** No members of the public were present.

## **COUNCIL ADMINISTRATION**

### **FC\_2023.033 Minutes.**

**Minutes:** To begin with, Cllr Dave Somers (Deputy Mayor) asked for clarification on the procedure for approving the Minutes. In reply, Cllr James Hunt (Mayor) explained that he had submitted a typographical amendment ahead of the meeting, and version two had been circulated for approval. After this,

**Motion:** It was moved by Cllr James Hunt (Mayor), supported by Cllr Colin Hunt, and resolved that:

**Resolved:** The *Minutes of the Full Council meeting held on the 18<sup>th</sup> of May 2023*, copies having been circulated, be approved as a correct record, and signed by the Mayor.

**Minutes:** The minutes were signed at the meeting by Cllr James Hunt (Mayor).

At this point, Cllr James Hunt (Mayor), asked members to consider approving the minutes of the last Finance Committee, which has now been dissolved. The Town Clerk circulated a paper copy of the minutes, and members took a few minutes to read the document. Then, Cllr Dave Somers (Deputy Mayor) questioned why a deferral mentioned in the minutes had not yet appeared on a Full Council agenda. In reply, Cllr James Hunt (Mayor) reminded members that it was agreed that the only items on this agenda would be essential finance items (FC\_2023.029). After that,

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Simon Budd, and resolved that:

**Resolved:** The *Minutes of the Finance Committee meeting, held in the Council Chamber, Emersons Green Town Council, 1900hrs on the 27<sup>th</sup> of April 2023*, copies having been circulated, be approved as a correct record, and signed by the Mayor.

**Minutes:** The minutes were signed at the meeting by Cllr James Hunt (Mayor).

#### **FC\_2023.034 Outstanding items.**

**Minutes:** At the invitation of Cllr James Hunt (Mayor), the Town Clerk delivered a summary of the work undertaken as a result of the resolutions and action points from the previous meetings. Details can be found in the *Town Clerk's Report* at Annex A.

### **FINANCE**

#### **FC\_2023.035 Bank Reconciliations.**

**Minutes:** The committee read the circulated documents and they were signed by the Mayor.

#### **FC\_2023.036 Monthly Payments & Investments.**

**Minutes:** Members examined the schedule, and Cllr James Hunt (Mayor) invited questions from members. There were none.

**Motion:** It was moved by Cllr Colin Hunt, supported by Cllr Simon Budd, and resolved that:

**Resolved:** The monthly payments list, copies having been circulated, be approved, and signed by the Mayor.

**Minutes:** The Mayor signed the payments list.

**FC\_2023.037 Budget Monitoring.**

**Minutes:** Members reviewed the circulated documents and Cllr James Hunt (Mayor) invited questions from members. Cllr Dave Somers (Deputy Mayor) raised a question about the Community Infrastructure Levy (CIL) receipts, and how they could be used. In reply, the Town Clerk displayed the rules for CIL spending on the projector screen and provided a summary of the rules.

**FC\_2023.038 Dates and Timings.**

**Minutes:** Cllr James Hunt (Mayor) announced that the next meeting of the Full Council was scheduled to take place:

**Thursday 29th of June 2023 at 1900hrs in the Emersons Green Town Council Chamber.**

Cllr James Hunt (Mayor) concluded the formal business of the meeting at 1913hrs and announced that an informal 'round-table' discussion would take place afterward.